

*North Miami C.R.A. Advisory Committee
Summary Minutes*

*June 5, 2017
6:30 P.M.*



NORTH MIAMI CRA

COMMUNITY REDEVELOPMENT AGENCY

The Special CRA Advisory Board Meeting of the City of North Miami was held in Council Chambers of City Hall on Monday, June 5, 2017, beginning at 6:30 p.m.

(Phonetic spelling of each speaker's name may be used throughout the minutes unless correct spelling is known.)

I. CALL TO ORDER / ROLL CALL

ROLL CALL

Mr. Sanchez	Here	Mr. McDearmaid	Here
Ms. Geimer	Here	Dr. Millien	Here
Mr. Each	Here	Mr. Reynolds	Here
Mr. Aristide	Here	Ms. Cobo	Here
Ms. Estime-Irvin	Absent	Mr. Robillard	Here
Ms. Cohen	Absent	Dr. Moise	Here

- Ms. Soray-Cameau: We have quorum sir.

II. PLEDGE OF ALLEGIANCE

- *Mr. McDearmaid*

III. APPROVAL OF MINUTES – April 24th & May 15th

- Motion made by Ms. Geimer. Seconded by Mr. Aristide. Motion made and approved.

IV. ITEMS FOR REVIEW AND/OR ACTION

Agenda Item #1 – Resolution to Approve the NMCRA Standard Operating Procedures Manual (SOP)

RESOLUTION TO APPROVE THE NMCRA STANDARD OPERATING PROCEDURES MANUAL (SOP).

- CRA Director Soray-Cameau: The Executive Director and the Director of the CRA submits for approval of the Standard Operating Procedures Manual and review/evaluate/update the Grant Guidelines. Review of the State Statutes to remain in compliance.

- Motion made by Mr. Reynolds. Seconded by Dr. Moise. Motion made and approved.

Agenda Item #2 – Resolution to Approve New NMCRA Grant Guidelines:

a) Commercial

- 1. Beautification and Enhancement***
Increased from \$15,000 to \$20,000 no match.
- 2. Business Attraction and Expansion***
New Business or Existing Business Expansion – Partial Rent Reimbursement for business expansion for initial 6 months & Purchase of large equipment for business enhancements.
- 3. Rehabilitation***
Increased from \$80,000 to \$100,000 – 50/50 match requirement remains.
- 4. Capacity Building/Retention***
Existing Mom/Pop Business in need of technical assistance, training and equipment purchase that will enhance their business - \$7,500. Business must in CRA District, in business for a year, no franchise business/national chain and no more than five (5) employees.

- Motion made by Ms. Estime-Irvin. Seconded by Dr. Milien. Motion made and approved.

b) NMCRA Events & Enhancing City Events

- CRA Director Soray-Cameau: Guidelines for sponsoring events; determining if it enhances the goal of the CRA. Evaluation criteria is also part of the package for applying for this grant.

c) Events & Promotions

- CRA Director Soray-Cameau: This grant fund is up to \$1,000 reimbursement for antique furniture stores for bringing in an event for an author or designer or other artists.

d) Grand Opening/Reopening

- CRA Director Soray-Cameau: This grant is for grantees that have successfully completed their projects. CRA will aid in the grand opening/reopening, 2.5% of the grant up to \$5,000.

e) TIF Incentives

- CRA Director Soray-Cameau: Specifically for large developments. The guidelines are specific towards the final CO and the appraised property value. The CRA will refund between 25 – 50% for a specific number of years.
- Motion made by Ms. Estime-Irvin. Seconded by Ms. Cobo. Motion made and approved.

Agenda Item #3 – Resolution to Approve Funding Single Family Rehab Program

RESOLUTION TO APPROVE FUNDING SINGLE FAMILY REHAB PROGRAM.

- CRA Director Soray-Cameau: Per the Interlocal Agreement 10% of the CRA Budget must represent Housing Initiatives. The line item for this program is \$700,000. The guidelines will be presented by the City of North Miami’s Housing Department at the June 13th meeting.
- Motion made by Dr. Moise. Seconded by Ms. Estime-Irvin. Motion made and approved.

Agenda Item #4 – Christian Academy Des Petits Enfants Beautification & Enhancement Grant

- CRA Director Soray-Cameau: Property located at 14150 West Dixie Highway. The grant request is for \$25,000 Enhancement Grant with no match.
- Motion made by Dr. Milien. Seconded by Ms. Estime-Irvin. Motion made and approved.

Agenda Item #5 – Nail Bar of Chinatown Business Attraction Grant

- CRA Director Soray-Cameau: Property located at 775 N.W. 119th Street. The grant request is for the conversion of the business, the request is also for plumbing, exhaust system and other renovations. The construction cost is \$79,856 and the signage is \$2,670. The total project cost is \$82,526. The grant is 50/50 match, the grant request amount is \$41,263.50.

- Motion made by Ms. Estime-Irvin. Seconded by Dr. Moise. Motion made and approved.

Agenda Item #6 – Descarga Brewing Company Attraction Grant

- CRA Director Soray-Cameau: The property is located in the Arts & Entertainment District. The construction cost is \$275,851, which is a 50/50 match up to \$150,000. The grant request is to waive the 50% match to allow 63/37 or 60/40 match. The property has an impact fee requirement in excess of \$40,000 for the 2,800 square feet project.

- Motion made by Ms. Estime-Irvin. Seconded by Ms. Cobo. Motion made and approved.

V. CRA ATTORNEY REPORT

- *None*

VI. CRA EXECUTIVE DIRECTOR REPORT

Ethics Training – Thursday, June 29th at 6:20 PM

VII. PUBLIC COMMENTS

- *None*

VIII. OLD BUSINESS

- *None*

IX. NEW BUSINESS

- *None*

X. ADJOURNMENT

- Motion made by Ms. Geimer. Seconded by Ms. Cohen. Motion made and approved.