

*North Miami C.R.A. Advisory Committee  
Summary Minutes*

*April 3<sup>rd</sup>, 2017  
6:30 P.M.*



**NORTH MIAMI CRA**

COMMUNITY REDEVELOPMENT AGENCY

[www.NorthMiamiCRA.org](http://www.NorthMiamiCRA.org)

The Special CRA Advisory Board Meeting of the City of North Miami was held in Council Chambers of City Hall on Monday, April 3<sup>rd</sup>, 2017, beginning at 6:30 p.m.

(Phonetic spelling of each speaker's name may be used throughout the minutes unless correct spelling is known.)

***I. CALL TO ORDER / ROLL CALL***

***ROLL CALL***

Mr. Sanchez	Here	Mr. McDearmaid	Here
Ms. Geimer	Here	Dr. Millien	Here
Mr. Each	Absent	Mr. Reynolds	Here
Mr. Aristide	Here	Ms. Cobo	Here
Ms. Estime-Irvin	Here	Mr. Robillard	Here
Ms. Cohen	Absent	Dr. Moise	Here

- Ms. Soray-Cameau: We have quorum.

***II. PLEDGE OF ALLEGIANCE***

- *Mr. McDearmaid*

***III. APPROVAL OF MINUTES – February 6<sup>th</sup>, 2017***

- Motion made by Ms. Geimer. Seconded by Ms. Cobo. Motion made and approved.

***IV. ITEMS FOR REVIEW AND/OR ACTION***

***Agenda Item #1 – Swifty Coin Laundry Beautification Grant***

- CRA Director Soray-Cameau: The property is located at 13500 West Dixie Highway. Beautification Grant improvements consists of the installation of lights for security purposes, security cameras along the perimeter of the property. Improvements also include painting of the trim of the property. The grant request amount is \$15,000.00, which is 100%.
- Motion made by Mr. Sanchez. Seconded by Dr. Milien. Motion made and approved.

**Agenda Item #2 – Cliff’s On the Highway Beautification Grant**

- CRA Director Soray-Cameau: The property is located at 12996/12990 West Dixie Highway. Beautification Grant improvements consists of the installation of impact windows and painting exterior building. Requesting the Board to consider a waiver of the \$15,000.00 to increase to \$20,000.00 grant. Property owner will cover the overage of \$10,000.00.

- Waiver motion made to increase Beautification Grant from \$15,000.00 to \$20,000.00 by Mr. Reynolds. Seconded by Ms. Cobo. Motion made and approved.

- Motion made to approve the grant by Mr. Reynolds. Seconded by Ms. Estime-Irvin. Motion made and approved.

**Agenda Item #3 – WE Hair Spa Beautification Grant**

- CRA Director Soray-Cameau: The property is located at 13715 N.W. 7<sup>th</sup> Avenue – Unit 13751. Beautification Grant improvements consists of the painting, ceiling repairs, light fixtures, flooring security and alarm installation. Prior grant received for the property in the amount of \$140,000.00 in 2013 was a façade grant.

- Waiver motion made because CRA guidelines states a 5-year window between City and CRA grants. Waiver motion made by Ms. Estime-Irvin. Seconded by Ms. Cobo. Motion made and approved.

- Motion made to approve the \$15,000.00 grant by Ms. Estime-Irvin. Reynolds. Seconded by Dr. Moise. Motion made and approved.

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**Agenda Item #4 – Christian Academy Des Petits Enfants Rehabilitation Grant**

- CRA Director Soray-Cameau: The property is located at 14150 West Dixie Highway. Rehabilitation Grant to renovate the interior and exterior paint, ceiling repairs, flooring, pavement repair, bathroom and kitchen repairs. Total project costs are \$41,322.61, which is a 50/50 grant. Staff recommends approval of \$20,661.31.

- Motion made by Dr. Aristide. Seconded by Mr. Sanchez. Motion made and approved.

**Agenda Item #5 – MMG Colonial Holdings, LLC Rehabilitation Grant**

- CRA Director Soray-Cameau: The property is located at 12310-12334 West Dixie Highway. Rehabilitation Grant to install impact windows and doors, partial demolition of knee walls and headers, remove existing pavers, paint and installing new steel beams and columns. Total project costs are \$103,280.00, which is a 50/50 grant. Staff recommends approval of \$51,640.00.
- Motion made by Ms. Estime-Irvin. Seconded by Dr. Moise. Motion made and approved.

**Agenda Item #6 – Florida Legislation/CRA Update: Resolution**

A RESOLUTION OF THE CHAIR AND BOARD MEMBERS OF THE NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY, OPPOSING THE APPROVAL OF HB 13 AND SB 1770 BY THE FLORIDA HOUSE OF REPRESENTATIVES AND SENATE RESPECTIVELY; AND PROVIDING AN EFFECTIVE DATE.

- Motion made to approve Resolution by Ms. Geimer. Seconded by Ms. Estime-Irvin. Motion made and approved.

**V. CRA ATTORNEY REPORT**

- *None*

**VI. CRA EXECUTIVE DIRECTOR REPORT**

- *Quarterly Budget Report*
- Assistant Budget Director Henley

**Expenditure Budget**

*The CRA Board adopted a balanced budget for fiscal year 2017 totaling \$6.7M. Expenditures are budgeted under four areas: Administration, Operating, Grants, and Capital Projects. The annual administration budget is \$343k. This category includes shared services with the City of North Miami, like auditing, advertising, and support staffing. Through the first quarter, \$62k of the administration budget was expended. The annual operating budget is slightly more than \$1.9M. Operations include personnel*

*costs, publishing, marketing, professional services, public safety, and the county refund. Through the first quarter, almost \$337k of the operating budget was expended. The annual budget for CRA grants is about \$1.1 M. Through the first quarter \$20k was encumbered for this subsidy program. The annual capital projects budget totaled a little more than \$3.3M. Through the end of the first quarter, \$31 Ok was expended for projects. Of the total annual expenditure budget of \$6.7M, the CRA has expended 11% of its budget through the first quarter.*

#### Revenue Budget

*The CRA has two sources of revenue: Tax Increment Financing (TIF) and Miscellaneous Revenue. TIF funds are received from the City of North Miami and Miami-Dade County. The CRA has received almost \$3.6M in TIF funds through December 31, 2016. This includes almost \$1.4M from the County and almost \$2.2 from the City. The result of \$3.6M is more than the budgeted amount of \$2.5 million because the budget was adopted prior to passing of the Interlocal agreement with the County, which adjusted the TIF allocation funding formula. This funding variance was reflected in the budget amendment passed by the CRA Board on January 9, 2017. Miscellaneous revenue is budgeted at almost \$4.3M and is comprised of interest earnings and carryover funds which are dedicated to capital projects previously allocated by the CRA board in prior years.*

RA Director Soray-Cameau: The Economic Analysis is being worked on. The first community workshop is scheduled for March 1<sup>st</sup> at the Joe Celestin Center. Interlocal agreement. Obtaining completed surveys and gaining community feedback to commence with the planning and designing aspect.

- *Next CRA Advisory Committee Meeting: Monday, May 15<sup>th</sup> @ 6:30 PM*
- *Annual Report FY 15 – 16*
- CRA Director Soray-Cameau: The Annual Report was previously posted in the Miami Herald. It is also available on the CRA website, in the City Clerk's Office and advertised as required. The Annual Report contains opportunities, message from the Chairman and explains all the projects completed, working on and pending. Including the Financial Statements that are required to be published.

#### **VII. PUBLIC COMMENTS**

- *None*

***VIII. OLD BUSINESS***

- *None*

***IX. NEW BUSINESS***

- Motion made and approved.

***X. ADJOURNMENT***

- Motion made and approved.