

*North Miami C.R.A. Advisory Committee
Summary Minutes*

*October 5th, 2015
6:30 P.M.*



The Special CRA Advisory Board Meeting of the City of North Miami was held in Council Chambers of City Hall on Monday, June 15th, 2015, beginning at 6:30 p.m.

(Phonetic spelling of each speaker's name may be used throughout the minutes unless correct spelling is known.)

I. CALL TO ORDER / ROLL CALL

ROLL CALL

Mr. McDearmaid	Here	Ms. Cobo	Here
Mr. Aristide	Absent	Dr. Milien	Absent
Ms. Estime-Irvin	Arrived 6:35 PM	Dr. Moise	Absent
Mr. Each	Here	Mr. Sanchez	Here
Mr. Reynolds	Here	Ms. Geimer	Here
Ms. Cohen	Absent		

Ms. Cameau: We have six present and two on the way.

Mr. Each: We know there's one downstairs so that constitutes a quorum for us.

II. PLEDGE OF ALLEGIANCE

- *Mr. McDearmaid*

Ms. Cameau: No action items until quorum.

III. APPROVAL OF MINUTES – Regular Meeting: June 15th, 2015

- Motion made by Ms. Geimer and seconded by Mr. Sanchez.

IV. ITEMS FOR REVIEW AND/OR ACTION

Agenda Item #1 – FY 15 – 16 NMCRA Budget Presentation

- Tax increase. County side went up to \$868,000.00 from \$233,000.00 and the City side is \$1,868,000.00. The CRA keeps the east side of the TIF and reimbursing the County for the west side TIF. The amount of TIF for the west side is \$478,000.00. Carry over from last fiscal year is \$1,425,000.00. \$425,000.00 for approved projects but did not encumber during last fiscal. The projects are the 124th Streetscape parking garage and the wrapping of the utility boxes. Fiscal Year 15 – 16 budget is \$4,171,000.00. Expenditures are notated in the Agenda Packet.

- Total Administrative Expenses including salary/fringe \$85,796.00.
- Total Operating Expenses \$1,655,450.00.
- Capital and Infrastructure Expenses \$2,430,593.000
 - i. Public/Private Partnership Capital Project \$500,000.00
 - ii. Downtown Master Plan Infrastructure Improvements \$789,246.00
 - iii. Parks Improvements \$655,500.00
 - iv. Sanitary Sewer Model Update \$120,000.00
 - v. Carryover Projects \$365,847.00

	FY 14 – 15	FY 15 – 16
• Administrative Expenses	\$76,265.00	\$85,796.00
• Operating Expenses	\$697,500.00	\$1,655,450.00
• Capital Improvement	<u>\$1,495,521.00</u>	<u>\$2,430,593.00</u>
	\$2,272,286.00	\$4,171,839.00

- Motion made by Ms. Irvin and seconded by Mr. Sanchez.

Agenda Item #2 – Approval Matching Grant Funds of \$125,500 for Griffing Park - Tabled

Agenda Item #3 – Request for Additional Funds: West Dixie Enterprises LLC/ Captain Jim’s

- Ms. Cameau: Previous grant of \$57,663.00 in September. Request additional grant amount \$22,336.50, to total \$80,000.00 CRA cap. Project details are in the Agenda Packet. Previous lowest bid contractor is returning the deposit given for their

services. Received \$20,000.00 from previous contractor. Captain Jim's has requested \$92,000.00 to renovate the interior.

- Mr. Zelkowitz: West Dixie Enterprises LLC grant is for exterior renovations. Captain Jim's grant is for interior renovations. Waiver is required from the CRA Board similar to Café Friendly.

- Ms. Cameau: Staff recommends approval.

- Mr. Cohen: Expand business and hire 10 more potential employees. Renovations are listed in Agenda Packet.

- Mr. Ross: Accept the terms that both West Dixie Enterprises LLC and Captain Jim's are all listed on grant.

- Staff and CRA Attorney recommends that both entities are on the same grant.

- Motion made by Ms. Irvin and seconded by Ms. Cobo to grant waiver.

- Motion made by Ms. Irvin and seconded by Ms. Geimer to approve the combination of the two grants.

Agenda Item #4 – Beautification Grant Request: Mary's LB Pet Shop – 13295 West Dixie Highway

- Motion made by Ms. Irvin and seconded by Chief Each to approve grant request of \$15,000.00.

V. CRA ATTORNEY REPORTS

- Mr. Zelkowitz: Public Records Request from Miami-Dade County Office of the Inspector General to the Executive Director requesting information regarding the CRA for the last five years. Letter informing the Inspector General's office of disagreeing with their authority over the CRA. But will provide the documents based on our transparency and our Public Records Request policy.

V. CRA EXECUTIVE DIRECTOR REPORTS

a. FY 13 – 14 Annual Report posted

- Ms. Cameau: Finalized Annual Report for FY 13 – 14. Laws state annual report was to be hosted and presented to the County and State by March 31st. Not done this year. Audit was delayed as well. Annual Report transmitted in October of 2015. Annual report encompasses reorganizing CRA, saved \$200,000.00. Financial statements are attached to show assets and liabilities. Working diligently to extend the life of CRA beyond October 1st, 2016 deadline. Annual Report for FY 14 – 15, will be hosted and presented to the County by March 31st, 2016.

b. FRA Conference in Tampa October 21 to 24, 2015

- Ms. Cameau: Redevelopment Association annual conference. Conference focuses on redevelopment opportunities, ideas and housing redevelopments.

c. RMA Updated timeline and brief update

- Ms. Cameau: Finalized Annual Report for FY 13 – 14. Laws state annual report was to be hosted and presented to the County and State by March 31st. Not done this year. Audit was delayed as well. Annual Report transmitted in October of 2015. Annual report encompasses reorganizing CRA, saved \$200,000.00.

d. October 12th NMCRA Plan Update Workshop

- Ms. Cameau: Workshop scheduled at 6 P.M. at the Gwen Margolis Center. RMA will present proposed plan updates. Requesting comments from community and Advisory Board regarding issues the CRA should focus on. Laws requires three advertised workshops to hear from the community regarding their concerns. Concerns such as first-time Homebuying, Single family Rehabilitation and Merchant assistance.

VII. PUBLIC COMMENT

- *None*

VIII. OLD BUSINESS

- *None*

IX. NEW BUSINESS

- *None*

X. ADJOURNMENT

- *Motion to adjourn.*