

*C.R.A. Monthly Meeting  
Summary Minutes*

*March 8<sup>th</sup>, 2016  
5:30 P.M.*



The Monthly CRA Board Meeting of the City of North Miami was held in Council Chambers of City Hall on Tuesday, March 8<sup>th</sup>, 2016, beginning at 5:30 P.M.

(Phonetic spelling of each speaker's name may be used throughout the minutes unless correct spelling is known.)

***I. CALL TO ORDER / ROLL CALL***

ROLL CALL	Board Member Galvin	Here
	Board Member Keys	Here
	Board Member Desulme	Here
	Board Member Bien-Aime	Absent
	Chairman Joseph	Here

Deputy Clerk Thomas: You have a quorum.

***II. PLEDGE OF ALLEGIANCE***

- *Chairman Joseph*

***III. APPROVAL OF MINUTES***

- *February minutes to be presented at April meeting for approval.*

***IV. ITEMS FOR REVIEW AND/OR ACTION***

***Agenda Item #1 – 20 Northeast LLC 2<sup>nd</sup> Grant Request***

- Ms. Cameau: January 12<sup>th</sup>, 2016 a grant was approved in the amount of \$35,500.00 for awnings and impact windows. Final request in the amount of \$15,472.60 for a total grant request in the amount of \$66,445.19 under the \$80,000.00 grant guidelines. The fencing bid is \$11,950.00 and painting bid is \$18,995.00. The City's portion of the grant is \$15,472.00. Staff recommends approval.

- Board Member Keys: Advised the correction of the total grant request.
- Ms. Cameau: The total grant request is \$50,972.60.

- Motion made by Board Member Desulme. Seconded by Board Member Keys. Motion made and approved.

**Agenda Item #2 – *Comprehensive Health Center Rehabilitation Grant Request Part 1***

- Ms. Cameau: Location of grant request is 671 N.W. 119<sup>th</sup> Street, medical facility/all-inclusive clinic. Dr. Moise is the applicant and present at meeting. Applicant just acquired additional buildings for expansion. Applicant is request a partial grant request for signage. Initial grant request in the amount of \$12,942.00.

- Mr. Zelkowitz: Advises Board Members of the declaration, ‘conflict of interest’, due to the applicant is on the CRA Advisory Committee. Applicant will file the form to the State regarding the conflict of interest.

- Board Member Galvin: Information regarding the voting process of Board Members towards the applicant and grant request.

- Mr. Zelkowitz: Just placing the conflict of interest on the record and making the CRA Board aware of the conflict. The conflict of interest does not prohibit the CRA Board from voting on the issue but the applicant from voting on it during the CRA Advisory Board. Only to discuss the grant request as an applicant.

- Board Member Keys: Information to the applicant regarding the City’s Sign Ordinance.

- Motion made by Board Member Keys. Seconded by Board Member Galvin. Motion made and approved.

**Agenda Item #3 – *Business Attraction Presentation by RMA***

- Executive Director Sorey: All steps have been taken place to improve and return the CRA to its proper place.

- Ms. McCormick: Director of Business Attraction and Marketing for RMA. In the next month’s RMA will be putting together a strategic marketing plan. RMA will hold stake holders input meetings. RMA will begin with a situation analysis and swat analysis basically called problems and opportunities. The summary is to collect data information and connect people, places and things. To collaborate with groups, organizations and stakeholders to communicate and create. Provided examples of downtown Oakland Park Culinary Arts District that RMA has worked on and launched the brand, The Tasteful Destination. Numerous district visual presentations were done;

Wynwood, Midtown and Pompano Beach are just a few. Develop messages that match the brand of North Miami. The tag line is, Get to NoMi.

- Board Member Keys: Information regarding existing CRA Contract with RMA in regards to the Marketing Plan.

- Executive Director Sorey: The Marketing Plan is part of the package/contract with RMA.

- Board Member Galvin: Information regarding Miami-Dade County signing off on CRA Budget.

- Executive Director Sorey: That information will be available in the Executive Director's Report. Anticipating by the end of March to hear from Miami-Dade County to begin negotiations. The CRA budget went on Consent Agenda with Miami-Dade County because of the clarity of the Budget. The Budget was passed by Miami-Dade County. (*Information is copied into Executive Director's Report*)

- Board Member Galvin: Information regarding Café Crème not opening for business until winter.

- Ms. Cameau: The original grant opening was scheduled for December 2015 but delayed until the end of April 2016. The applicant has passed two inspections with Miami-Dade County.

## ***V. CRA ATTORNEY REPORTS***

- *None*

## ***VI. CRA EXECUTIVE DIRECTOR REPORTS***

- Executive Director Sorey: Anticipating by the end of March to hear from Miami-Dade County to begin negotiations. The CRA budget went on Consent Agenda with Miami-Dade County because of the clarity of the Budget. The Budget was passed by Miami-Dade County.

- Board Member Galvin: Information regarding Café Crème not opening for business until winter.

- Ms. Cameau: The original grant opening was scheduled for December 2015 but delayed until the end of April 2016. The applicant has passed two inspections with Miami-Dade County.

#### ***VII. PUBLIC COMMENT***

- Ms. Delicka: Small business owner residing at 130 N.W. 120<sup>th</sup> Street. Commending the CRA Board and Staff for the improvements.

#### ***VIII. OLD BUSINESS***

- *None*

#### ***IX. NEW BUSINESS***

- *None*

#### ***X. ADJOURNMENT***

- Motion made by Board Member Galvin.

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <b>MOISE RUDOLPH</b>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <b>CRA ADVISORY NORTH MIAMI</b>
MAILING ADDRESS <b>671 NW 119th Street</b>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY <b>NORTH MIA, FL 33168</b>	NAME OF POLITICAL SUBDIVISION: 
DATE ON WHICH VOTE OCCURRED 	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

**IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:**

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, RUDOLPH MOISE, hereby disclose that on 3/7, 20 16 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

*I had to abstain from voting because my company, GRM Property Management / Comprehensive Health Center was applying for CRA funding for a digital sign.*

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

4/13/2016  
Date Filed

RUDOLPH MOISE, D.O. *[Signature]*  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.