



AGENDA

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY REGULAR BOARD MEETING

Tuesday, December 8, 2009
5:30 P.M.

NORTH MIAMI CITY HALL - COUNCIL CHAMBERS
776 N.E. 125TH STREET, SECOND FLOOR

- I. CALL TO ORDER – Pledge of Allegiance; Roll Call
- II. APPROVAL OF MINUTES – November 10, 2009
- III. ITEMS FOR REVIEW AND/OR ACTION



AFFORDABLE HOUSING EFFORTS

- **NEW HOUSING CONSTRUCTION**
- **HOMEBUYER PURCHASE ASSISTANCE**
- **SINGLE FAMILY HOME REHABILITATION**
- **AFFORDABLE RENTAL HOUSING**
- **OTHER**



COMMERCIAL & ECONOMIC DEVELOPMENT PROGRAMS

- **COMMERCIAL GRANTS**
- **OTHER**



CAPITAL IMPROVEMENTS & INFRASTRUCTURE



ADMINISTRATIVE & OTHER

TAB 1

Recommendations for the award of funding through the evaluation of the responses to the Request for Proposals (RFP) for FY 2009-10 Funding for Socio-Economic & Business Development Programs and Services that are consistent with the CRA Redevelopment Plan (Attachment)

TAB 2

Request from the CRA Advisory Committee regarding Rules of Decorum for the meetings of the CRA Advisory Committee (Attachment)

Note: The consideration of this item was deferred during the CRA Board meeting on September 15, 2009.

TAB 3

Request from Michael McDearmaid, Chair of the CRA Advisory Committee for a Conflict of Interest Waiver relative to the participation of Action Title Company in the City of North Miami's Neighborhood Stabilization Program (Attachment)

TAB 4

Request for authorization to enter into a further amendment to the lease for CRA office space at 615 NE 124th Street to extend the lease term through December 31, 2010 (Attachment)

TAB 5

Status update regarding the consideration of the CRA's FY 2009-10 Budget by Miami-Dade County (No Attachment)

TAB 6

Proposed CRA Board regular meeting calendar for 2010 (Attachment)

COMMUNITY OUTREACH

IV. REPORTS

A. Board Member Reports

Chair Andre D. Pierre
Member Michael R. Blynn
Member Scott Galvin
Member Jean Rodrigue Marcellus
Member Marie Erlande Steril

B. CRA Attorney

C. Executive Director

D. Next Regular Board Meeting – Tuesday, January 12, 2010 at 5:30 p.m. at City Council Chambers

Next Regular Advisory Committee Meeting – Monday, January 4, 2010 at 6:00 p.m. at City Council Chambers

V. ADJOURNMENT

Note: Two or more members of the City Council/CRA Board of Commissioners and/or other elected or appointed public officials may be present at this meeting. If any person decides to appeal any decision made with respect to any matter considered at this public meeting or hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. If you desire auxiliary services to assist in viewing or hearing the meetings, or reading meeting agendas and minutes, please contact the Office of the CRA Secretary at (305) 895-9817.

NMCRA board agenda for 120809 tecsr 120109

SUMMARY MINUTES

REGULAR COMMUNITY REDEVELOPMENT AGENCY MEETING

November 10, 2009

A regular meeting of the Chairman and Members of the Community Redevelopment Agency (CRA) Board was held in the North Miami Council Chambers of City Hall on Tuesday, November 10, 2009, beginning at 5:31 p.m.

(Phonetic spelling of each speaker's name may be used throughout the minutes unless correct spelling is known.)

Note: The actual agenda and all backup materials for each CRA Board meeting and CRA Advisory Committee meeting can be found at: www.NorthMiamiCRA.org

Flag salute

I. ROLL CALL

Board Member Marie Erlande Steril	Here
Board Member Scott Galvin	Here
Chairman Andre D. Pierre	Here
Board Member Jean Rodrigue Marcellus	Here
Board Member Michael R. Blynn	Here

Additions, Deletions or Withdrawals

(NONE)

II. APPROVAL OF MINUTES:

Regular Meeting – Tuesday, October 20, 2009, approved by Board

III. ITEMS FOR REVIEW AND/OR ACTION

TAB 1 – STATUS UPDATE REGARDING THE PROPOSED SCOPE OF REHABILITATION FOR THE BEL HOUSE APARTMENTS EAST BUILDING

The CRA Executive Director provided a status report to the Board regarding the table provided of the four banks involved in the efforts

for the \$2 million financing with no update since the last CRA Board meeting.

John Dellagloria, legal representative of the owners of the Bel House Apartments, gave a brief report to the Board advising of the results from the litigation with Citizens insurance for the 2006 hurricane insurance claim. Mr. Dellagloria advised the Board the jury found in favor of the owners, but the \$2 million claim was reduced to an award of \$190,000 in damages. Mr. Dellagloria advised an appeal is forthcoming for that decision but based on that occurrence, the appeal would take a minimum of one-year and advised his client was willing to enter into an agreement to terminate the transaction with the CRA by the end of the month. Mr. Zelkowitz advised he would review the termination agreement and obtain mutual releases by both parties. Board Member Blynn moved to enter into the termination agreement, effective November 30th, seconded by Board Member Steril; passed unanimously.

TAB 2 – PROPOSAL FROM FIRST SOUTHWEST COMPANY REGARDING THE CRA’S PLAN TO SECURE DEBT FINANCING FOR REDEVELOPMENT PROJECTS, PROGRAMS AND ACTIVITIES

The CRA Executive Director requested approval of the proposal from First Southwest Company authorizing a request for input to initiate discussion with banks and other institutions interested in providing debt financing in the approximate amount of \$27 million to the CRA for redevelopment projects, programs and activities. The CRA Executive Director would provide a report to the Board for consideration. Board Member Galvin moved to authorize approval of the proposal from First Southwest Company, seconded by Board Member Steril; for discussion. Public discussion. Board discussion. The Board voted; passed by a 4-1 vote. Board Member Blynn denied.

IV. REPORTS

A. Board Members

Various items of interest presented by the Board.

B. CRA Attorney

(NONE)

C. Executive Director

(NONE)

D. Next Regular Board Meeting: Tuesday, Tuesday, November 24, 2009, at 5:30 p.m. at City Council Chambers.

Next Regular Advisory Committee Meeting – Monday, December 7, 2009 at 6:00 p.m. at City Council Chambers

V. ADJOURNMENT

Meeting adjourned at 5:57 p.m.



AGENDA ITEM 1

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY

CRA Board
Andre D. Pierre, Chair
Michael R. Blynn
Scott Galvin
Jean Rodrigue Marcellus
Marie Erlande Steril

Executive Director
Tony E. Crapp, Sr.

CRA Attorney
Steven W. Zolkowitz

CRA Secretary
Alix Desulme

Date: December 8, 2009
To: Honorable Chairman and Members
CRA Board of Commissioners
From: Tony E. Crapp, Sr.
Executive Director
Subject: **Recommendations for the award of funding through the evaluation of responses to the Request for Proposals (RFP) for FY 2009-10 Funding for Socio-Economic & Business Development Programs and Services that are consistent with the CRA Redevelopment Plan**

It is recommended that the CRA Board consider approval of the funding recommendations from the CRA Advisory Committee relative to the above referenced Request for Proposals (RFP).

Pursuant to the adoption of the CRA's FY 2009-10 budget, the CRA Board directed and authorized the implementation of an RFP process as referenced above for the allocation of up to \$250,000 in funding that is included in the budget. The subject RFP was issued on November 2, 2009 with proposals due on November 18, 2009. Some eleven (11) respondents submitted proposals in response to the RFP. Attached for your information and reference please find attached (1) a copy of the RFP, (2) a copy of the RFP evaluation form that lists the 11 applicants, and (3) copies of all 11 proposals that were submitted.

The members of the CRA Advisory Committee (CRAAC) served as the evaluation committee for this RFP. The CRAAC held special meetings on November 19, 2009, November 23, 2009 and November 30, 2009 to implement the evaluation process. During the meeting on November 30, 2009 the CRAAC heard oral presentations from representatives of all 11 respondents and completed the evaluation process by scoring and ranking the proposals and adopting a motion that made recommended funding allocations for the consideration of the CRA Board during its upcoming meeting on December 8, 2009.

Attached please find a **Proposal Evaluation Form Summary as of 11/30/09** which summarizes the individual evaluation forms that were completed by the six (6) CRAAC members that participated in

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North Miami, FL 33161
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F: 305.899.9376

www.NorthMiamiCRA.org



AGENDA ITEM 1

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY

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 Andre D. Pierre, Chair
 Michael R. Blynn
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Executive Director
 Tony E. Crapp, Sr.

CRA Attorney
 Steven W. Zerkowitz

CRA Secretary
 Alix Desulme

the evaluation process (copies attached). Please note that there was no evaluation of the proposal submitted by ACCION USA, Inc. due to the finding by the CRAAC that the proposal did not meet the RFP threshold criteria requiring the applicant/respondent to "have a positive track record of having provided services to residents and/or businesses within the CRA district boundaries and/or the City of North Miami for at least the past 12 months". As of 11/30/09 the CRAAC recommended funding for the top six (6) ranked of the ten (10) respondents as follows:

Name of Applicant and Proposed Project/Program	Total Score and Average Score	Ranking and Recommended Funding Amount
ACCION USA, Inc. - \$30,000 Microenterprise Development in the City of North Miami		
Dynamic Community Development Corporation - \$60,000 Small Business Technical Assistance Program	371 / 62	6 \$40K
Fanm Aylsyen Nan Miyami, Inc. - \$85,000 Empower One Business At A Time	332 / 55	9
Greater North Miami Chamber of Commerce - \$75,000 GNMCC Business Development Program	453 / 76	2 \$50K
JHS & Associates, Inc. - \$100,000 Scholarly Training in Urban Development for Youth (STUDY) Academic Internship Program	339 / 57	8
MGill & Associates, Inc. - \$150,000 Small Business Technical Assistance & Business Development Services	405 / 68	5 \$40K
NANAY, Inc. - \$75,000 Socio-Economic Program for Low and Moderate Income Families	507 / 85	1 \$50K
North Miami Foundation for Senior Citizens Services, Inc. - \$44,013 Helping Seniors Remain In Their Own Homes	415 / 69	4 \$35K
Partners for Self-Employment, Inc. - \$42,418.94 Entrepreneurial Training and Loans	441 / 74	3 \$35K
Police Athletic League (PAL) of North Miami, Inc. - \$55,000 North Miami PAL Training Facility	366 / 61	7
PTSA Collaboration - \$100,000 Academic and Parental Involvement Initiatives	264 / 44	10

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Please be advised that subsequent to the CRAAC meeting on 11/30/09 a review of the evaluation scoring sheets by CRA staff discovered errors on the sheets that were completed by three (3) members of the CRAAC. In two (2) cases there was one calculation error, and in the third case there was an error regarding the posting



AGENDA ITEM 1

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CRA Attorney
 Steven W. Zelkowitz

CRA Secretary
 Alix Desulme

of scores for the matching contribution evaluation criteria. Please find attached a **Proposal Evaluation Form Summary as of 12/01/09** that indicates in bold print the corrections needed to the scoring by the three (3) CRAAC members. The form also indicates by bold print the revised Total Score and Average Score as well as the revised Ranking of the proposals. Please note that the revised rankings reflect no changes in the ranking order for the top three (3) proposals. However, there were shifts in the rankings among the remaining seven (7) proposals. Based on these shifts in rankings the CRAAC will be reviewing its funding recommendations as of 11/30/09 and the results of the CRAAC deliberations during its upcoming meeting on December 7, 2009 will be presented to the CRA Board for consideration on December 8, 2009.

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 Tomorrow!*

Name of Applicant and Proposed Project/Program	Ranking and Recommended Funding Amount as of 11/30/09	REVISED Ranking as of 12/01/09
ACCION USA, Inc. - \$30,000 Microenterprise Development in the City of North Miami		
Dynamic Community Development Corporation - \$60,000 Small Business Technical Assistance Program	6 \$40K	7
Fanm Ayisyen Nan Miyami, Inc. - \$85,000 Empower One Business At A Time	9	8
Greater North Miami Chamber of Commerce - \$75,000 GNMCC Business Development Program	2 \$50K	2
JHS & Associates, Inc. - \$100,000 Scholarly Training in Urban Development for Youth (STUDY) Academic Internship Program	8	8
MGill & Associates, Inc. - \$150,000 Small Business Technical Assistance & Business Development Services	5 \$40K	4
NANAY, Inc. - \$75,000 Socio-Economic Program for Low and Moderate Income Families	1 \$50K	1
North Miami Foundation for Senior Citizens Services, Inc. - \$44,013 Helping Seniors Remain In Their Own Homes	4 \$35K	5
Partners for Self-Employment, Inc. - \$42,418.94 Entrepreneurial Training and Loans	3 \$35K	3
Police Athletic League (PAL) of North Miami, Inc. - \$55,000 North Miami PAL Training Facility	7	6
PTSA Collaboration - \$100,000 Academic and Parental Involvement Initiatives	10	9

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NMCRA board memo re Funding Recommendations for the RFP for Socioeconomic and business development programs and services 120209

Proposal Evaluation Form for RFP for FY 2009-10 Funding for Socio-Economic & Business Development Programs and Services that are consistent with the CRA Redevelopment Plan
(as of 12/01/09)

Name of Applicant and Proposed Project/Program	Michael McDearmaid	Armando Vidal	Clint Bower	Blanca Cobo	Arnold Delva	Kenneth Each	Roseline Philippe	Clark Reynolds	Duke Sorey	Mark Wolin	Total Score and Average Score	Ranking and Recommended Funding Amount as of 11/30/09
ACCION USA, Inc. - \$30,000 Microenterprise Development in the City of North Miami												
Dynamic Community Development Corporation - \$60,000 Small Business Technical Assistance Program	58		48	85		65	75		40	36	371/62	367/61 6 \$40K
Fann Ayisyen Nan Miyami, Inc. - \$85,000 Empower One Business At A Time	53		55	45		64	73		42	48	332/55	338/66 9 8
Greater North Miami Chamber of Commerce - \$75,000 GNMCC Business Development Program	68		62	63		86	92	89	82	81	453/76	449/75 2 \$50K
JHS & Associates, Inc. - \$100,000 Scholarly Training in Urban Development for Youth (STUDY) Academic Internship Program	50		63	43		83	67		33	32	339/57	338/66 8
MGIH & Associates, Inc. - \$150,000 Small Business Technical Assistance & Business Development Services	48		63	63		88	92		45	48	405/68	408/68 5 4 \$40K
MANAY, Inc. - \$75,000 Socio-Economic Program for Low and Moderate Income Families	63		74	98		96	92		84	85	507/85	508/85 1 \$50K
North Miami Foundation for Senior Citizens Helping Seniors Remain in Their Own Homes	53		58	85		74	70		75	67	415/69	407/67.83 4 \$35K
Partners for Self-Employment, Inc. - \$42,418.94 Entrepreneurial Training and Loans	52		80	88		94	91		36	41	441/74	446/74 3 \$35K
Police Athletic League (PAL) of North Miami, Inc. - \$55,000 North Miami PAL Training Facility	64		37	42	63	68	63		71	77	366/61	377/63 7 6
PTSA Collaboration - \$100,000 Academic and Parental Involvement Initiatives	37		38	34		53	43		59	57	264/44	262/44 10 9

Proposal Evaluation Form for RFP for FY 2009-10 Funding for Socio-Economic & Business Development Programs and Services that are consistent with the CRA Redevelopment Plan
(as of 11/30/09)

Name of Applicant and Proposed Project/Program	Michael McDearmaid	Armando Vidal	Clint Bower	Blanca Cobo	Arnold Delva	Kenneth Each	Roseline Philippe	Clark Reynolds	Duke Sorey	Mark Wolin	Total Score and Average Score	Ranking and Recommended Funding Amount
ACCION USA, Inc. - \$30,000 Microenterprise Development in the City of North Miami												
Dynamic Community Development Corporation - \$60,000 Small Business Technical Assistance Program	58		48	85	65	75			40		371 / 62	6 \$40K
Fann Ajiyeyen Nan Miyami, Inc. - \$65,000 Empower One Business AT A Time	53		55	45	64	73			42		332 / 55	9
Greater North Miami Chamber of Commerce - \$75,000 GNMCC Business Development Program	68		62	63	86	92			82		463 / 76	2 \$50K
JHS & Associates, Inc. - \$100,000 Scholarly Training in Urban Development for Youth (STUDY) Academic Internship Program	50		63	43	83	67			33		339 / 57	8
MGill & Associates, Inc. - \$150,000 Small Business Technical Assistance & Business Development Services	48		63	69	88	92			45		405 / 68	5 \$40K
NANAY, Inc. - \$75,000 Socio-Economic Program for Low and Moderate Income Families	63		74	98	96	92			84		507 / 85	1 \$50K
North Miami Foundation for Senior Citizens Services, Inc. - \$44,013 Helping Seniors Remain In Their Own Homes	53		58	85	74	70			75		415 / 69	4 \$35K
Partners for Self-Employment, Inc. - \$42,418.94 Entrepreneurial Training and Loans	52		80	88	94	91			36		441 / 74	3 \$35K
Police Athletic League (PAL) of North Miami, Inc. - \$85,000 North Miami PAL Training Facility	64		37	63	68	63			71		366 / 61	7
PTSA Collaboration - \$100,000 Academic and Parental Involvement Initiatives	37		38	34	53	43			59		264 / 44	10

Proposal Evaluation Form for RFP for FY 2009-10 Funding for Socio-Economic & Business Development Programs and Services that are consistent with the CRA Redevelopment Plan

Name of Applicant and Proposed Project/Program	Amount of CRA Funds Requested	Technical Submission (up to 60 points)	Experience and Past Performance (up to 15 points)	Cost Reasonableness and Effectiveness (up to 10 points)	Matching Contributions (up to 10 points)	Project Readiness (up to 5 points)	Total Score
ACCION USA, Inc. Microenterprise Development in the City of North Miami	\$30,000.00	—	—	—	—	—	—
Dynamic Community Development Corporation Small Business Technical Assistance Program	\$60,000.00	35	10	8	-0-	5	58 ✓
Fann Ayisyen Nan Miyami, Inc. Empower One Business At A Time	\$85,000.00	30	3	7	10	3	53 ✓
Greater North Miami Chamber of Commerce GNMCC Business Development Program	\$75,000.00	40	9	8	7	4	68 ✓
JHS & Associates, Inc. Scholarly Training in Urban Development for Youth (STUDY) Academic Internship Program	\$100,000.00	30	7	7	-3-	3	50 ✓
MGill & Associates, Inc. Small Business Technical Assistance & Business Development Services	\$150,000.00	25	4	6	10	3	48 ✓
NANAY, Inc. Socio-Economic Program for Low and Moderate Income Families	\$75,000.00	30	10	8	10	5	63 ✓
North Miami Foundation for Senior Citizens Services, Inc. Helping Seniors Remain In Their Own Homes	\$44,013.00	30	10	8	-0-	5	53 ✓
Partners for Self-Employment, Inc. Entrepreneurial Training and Loans	\$42,418.94	30	3	6	10	3	52 ✓
Police Athletic League (PAL) of North Miami, Inc. North Miami PAL Training Facility	\$55,000.00	30	10	9	10	5	64 ✓
PTSA Collaboration Academic and Parental Involvement Initiatives	\$100,000.00	25	3	6	-0-	3	37 ✓

Form Completed By: MICHAEL McDEARMID Date: 11/20/10
 (Printed Name)

Signature: Michael McDearmid

Proposal Evaluation Form for RFP for FY 2009-10 Funding for Socio-Economic & Business Development Programs and Services that are consistent with the CRA Redevelopment Plan

Name of Applicant and Proposed Project/Program	Amount of CRA Funds Requested	Technical Submission (up to 60 points)	Experience and Past Performance (up to 15 points)	Cost Reasonableness and Effectiveness (up to 10 points)	Matching Contributions (up to 10 points)	Project Readiness (up to 5 points)	Total Score
ACCION USA, Inc. Microenterprise Development in the City of North Miami	\$30,000.00	—	—	—	—	—	—
Dynamic Community Development Corporation Small Business Technical Assistance Program	\$60,000.00	35	7	5	0	1	48 ✓
Fann Ayisyen Nan Miyami, Inc. Empower One Business At A Time	\$85,000.00	30	10	4	10	1	55 ✓
Greater North Miami Chamber of Commerce GNMCC Business Development Program	\$75,000.00	45	5	4	7	1	62 ✓
JHS & Associates, Inc. Scholarly Training in Urban Development for Youth (STUDY) Academic Internship Program	\$100,000.00	45	10	2	3	3	63 ✓
MGill & Associates, Inc. Small Business Technical Assistance & Business Development Services	\$150,000.00	45	5	2	10	1	63 ✓
NANAY, Inc. Socio-Economic Program for Low and Moderate Income Families	\$75,000.00	45	10	4	10	5	74 ✓
North Miami Foundation for Senior Citizens Services, Inc. Helping Seniors Remain In Their Own Homes	\$44,013.00	35	10	8	0	5	58 ✓
Partners for Self-Employment, Inc. Entrepreneurial Training and Loans	\$42,418.94	45	12	8	10	5	80 ✓
Police Athletic League (PAL) of North Miami, Inc. North Miami PAL Training Facility	\$55,000.00	15	10	2	10	5	42 ✓
PTSA Collaboration Academic and Parental Involvement Initiatives	\$100,000.00	30	5	2	0	1	38 ✓

Form Completed By: C. Lind-Bauer 11/30/09
 (Printed Name) Date

Signature: 

Proposal Evaluation Form for RFP for FY 2009-10 Funding for Socio-Economic & Business Development Programs and Services that are consistent with the CRA Redevelopment Plan

Name of Applicant and Proposed Project/Program	Amount of CRA Funds Requested	Technical Submission (up to 60 points)	Experience and Past Performance (up to 15 points)	Cost Reasonableness and Effectiveness (up to 10 points)	Matching Contributions (up to 10 points)	Project Readiness (up to 5 points)	Total Score
ACCIÓN USA, Inc. Microenterprise Development in the City of North Miami	\$30,000.00	10					
Dynamic Community Development Corporation Small Business Technical Assistance Program	\$60,000.00	55	15	10	0	5	85
Fam Ayisyen Nan Miyami, Inc. Empower One Business At A Time	\$85,000.00	30	0	3	10	2	45
Greater North Miami Chamber of Commerce GNMCC Business Development Program	\$75,000.00	70	8	5	0	3	63
JHS & Associates, Inc. Scholarly Training in Urban Development for Youth (STUDY) Academic Internship Program	\$100,000.00	30	5	3	3	2	43
MGill & Associates, Inc. Small Business Technical Assistance & Business Development Services	\$150,000.00	50	5	2	10	2	64
NANAY, Inc. Socio-Economic Program for Low and Moderate Income Families	\$75,000.00	60	15	8	10	5	98
North Miami Foundation for Senior Citizens Services, Inc. Helping Seniors Remain in Their Own Homes	\$44,013.00	55	15	10	0	5	85
Partners for Self-Employment, Inc. Entrepreneurial Training and Loans	\$42,418.94	60	13		10	5	88
Police Athletic League (PAL) of North Miami, Inc. North Miami PAL Training Facility	\$55,000.00	30	10	8	10	5	63
PTSA Collaboration Academic and Parental Involvement Initiatives	\$100,000.00	30	0	2	0	2	30

Form Completed By: Rianey Cobb 11/30/09
 (Printed Name) Date

Signature: Rianey Cobb

Proposal Evaluation Form for RFP for FY 2009-10 Funding for Socio-Economic & Business Development Programs and Services that are consistent with the CRA Redevelopment Plan

Name of Applicant and Proposed Project/Program	Amount of CRA Funds Requested	Technical Submission (up to 60 points)	Experience and Past Performance (up to 15 points)	Cost Reasonableness and Effectiveness (up to 10 points)	Matching Contributions (up to 10 points)	Project Readiness (up to 5 points)	Total Score
ACCION USA, Inc. Microenterprise Development in the City of North Miami	\$30,000.00						
Dynamic Community Development Corporation Small Business Technical Assistance Program	\$60,000.00	38	15	8	0	1	65
Fann Ayisyen Nan Miyami, Inc. Employer One Business At A Time	\$85,000.00	41	7	4	10	2	69
Greater North Miami Chamber of Commerce GNMCC Business Development Program	\$75,000.00	60	10	6	7	3	86
JHS & Associates, Inc. Scholarly Training in Urban Development for Youth (STUDY) Academic Internship Program	\$100,000.00	60	15	1	3	4	83
MGill & Associates, Inc. Small Business Technical Assistance & Business Development Services	\$150,000.00	59	15	1	10	3	88
NANAY, Inc. Socio-Economic Program for Low and Moderate Income Families	\$75,000.00						
North Miami Foundation for Senior Citizens Services, Inc. Helping Seniors Remain In Their Own Homes	\$44,013.00	58	15	8	10	5	96
Partners for Self-Employment, Inc. Entrepreneurial Training and Loans	\$42,418.94	50	15	5	0	4	74
Police Athletic League (PAL) of North Miami, Inc. North Miami PAL Training Facility	\$55,000.00	40	15	5	10	4	94
PTSA Collaboration Academic and Parental Involvement Initiatives	\$100,000.00	35	12	6	10	5	68
		43	6	0	0	2	53

Form Completed By: John A. Ebert Date: 30 NOV 09
 (Printed Name)

Signature: 

Proposal Evaluation Form for RFP for FY 2009-10 Funding for Socio-Economic & Business Development Programs and Services that are consistent with the CRA Redevelopment Plan

Name of Applicant and Proposed Project/Program	Amount of CRA Funds Requested	Technical Submission (up to 60 points)	Experience and Past Performance (up to 15 points)	Cost Reasonableness and Effectiveness (up to 10 points)	Matching Contributions (up to 10 points)	Project Readiness (up to 5 points)	Total Score
ACCIÓN USA, Inc. Microenterprise Development in the City of North Miami	\$30,000.00						
Dynamic Community Development Corporation Small Business Technical Assistance Program	\$60,000.00	50	15	5	0	5	75
Farm Ayisyen Nan Miyami, Inc. Empower One Business At A Time	\$85,000.00	45	8	5	10	5	73
Greater North Miami Chamber of Commerce GNMCC Business Development Program	\$75,000.00	60	15	2	10	5	92
JHS & Associates, Inc. Scholarly Training in Urban Development for Youth (STUDY) Academic Internship Program	\$100,000.00	45	15	3	3	1	67
MGill & Associates, Inc. Small Business Technical Assistance & Business Development Services	\$150,000.00	55	15	7	10	5	92
NANAY, Inc. Socio-Economic Program for Low and Moderate Income Families	\$75,000.00	55	15	7	10	5	92
North Miami Foundation for Senior Citizens Services, Inc. Helping Seniors Remain In Their Own Homes	\$44,013.00	45	15	6	0	5	70
Partners for Self-Employment, Inc. Entrepreneurial Training and Loans	\$42,418.94	55	15	6	10	5	91
Police Athletic League (PAL) of North Miami, Inc. North Miami PAL Training Facility	\$55,000.00	25	15	8	10	5	63
PTSA Collaboration Academic and Parental Involvement Initiatives	\$100,000.00	30	6	2	0	5	43

Form Completed By: Roseline Phillips Date: 11/30/09
 (Printed Name)

Signature: 

Proposal Evaluation Form for RFP for FY 2009-10 Funding for Socio-Economic & Business Development Programs and Services that are consistent with the CRA Redevelopment Plan

Name of Applicant and Proposed Project/Program	Amount of CRA Funds Requested	Technical Submission (up to 60 points)	Experience and Past Performance (up to 15 points)	Cost Reasonableness and Effectiveness (up to 10 points)	Matching Contributions (up to 10 points)	Project Readiness (up to 5 points)	Total Score
ACCION USA, Inc. Microenterprise Development in the City of North Miami	\$30,000.00						
Dynamic Community Development Corporation Small Business Technical Assistance Program	\$60,000.00	25	6	3	4 (0)	2	40 ✓ (36)
Fann Ayisyen Nan Miyami, Inc. Empower One Business At A Time	\$85,000.00	25	7	4	4 (10)	2	42 ✓ (48)
Greater North Miami Chamber of Commerce GNMCC Business Development Program	\$75,000.00	50	12	8	8 (7)	4	82 ✓ (81)
JHS & Associates, Inc. Scholarly Training in Urban Development for Youth (STUDY) Academic Internship Program	\$100,000.00	20	4	2	3 (3)	3	33 ✓ (32)
MGill & Associates, Inc. Small Business Technical Assistance & Business Development Services	\$150,000.00	25	6	4	7 (10)	3	45 ✓ (48)
NANAY, Inc. Socio-Economic Program for Low and Moderate Income Families	\$75,000.00	50	12	8	9 (10)	5	84 ✓ (85)
North Miami Foundation for Senior Citizens Services, Inc. Helping Seniors Remain In Their Own Homes	\$44,013.00	45	10	8	8 (0)	4	75 ✓ (67)
Partners for Self-Employment, Inc. Entrepreneurial Training and Loans	\$42,418.94	20	4	4	5 (10)	3	36 ✓ (41)
Police Athletic League (PAL) of North Miami, Inc. North Miami PAL Training Facility	\$55,000.00	45	11	7	4 (10)	4	71 ✓ (71)
PTSA Collaboration Academic and Parental Involvement Initiatives	\$100,000.00	40	8	6	2 (0)	3	59 ✓ (57)

Form Completed By: ARTHUR H. SOLLEY, JR. Date: 11-30-09
 (Printed Name)

Signature: [Signature]



AGENDA ITEM 2

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY

CRA Board

Andre D. Pierre, Chair
Michael R. Blynn
Scott Galvin
Jean Rodrigue Marcellus
Marie Erlande Steril

Executive Director

Tony E. Crapp, Sr.

CRA Attorney

Steven W. Zelkowitz

CRA Secretary

Alix Desulme

Date: December 8, 2009

To: Honorable Chairman and Members
CRA Board of Commissioners

From: Tony E. Crapp, Sr.
Executive Director

Subject: **Request from the CRA Advisory Committee for
Rules of Decorum for the meetings of the CRA
Advisory Committee**

Pursuant to a discussion relative to the above referenced subject during the CRAAC meeting on September 1, 2009 it is requested that the CRA Board give consideration to the CRAAC's request to have rules of decorum prepared by the CRA Attorney for the meetings of the CRA Advisory Committee.

Please note that the discussion of this item was deferred from the CRA Board's prior meeting on September 15, 2009.

NMCRA board memo re Request for Rules of Decorum for the CRAAC 120109

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F: 305.899.9376

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AGENDA ITEM 3

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY

CRA Board
Andre D. Pierre, Chair
Michael R. Blynn
Scott Galvin
Jean Rodrigue Marcellus
Marie Erlande Steril

Executive Director
Tony E. Crapp, Sr.

CRA Attorney
Steven W. Zelkowitz

CRA Secretary
Alix Desulme

Date: December 8, 2009

To: Honorable Chairman and Members
CRA Board of Commissioners

From: Tony E. Crapp, Sr.
Executive Director

Subject: **Request from Michael McDearmaid, Chair of the CRA Advisory Committee for a Conflict of Interest Waiver relative to the participation of Action Title Company in the City of North Miami's Neighborhood Stabilization Program**

It is requested that the CRA Board consider the above referenced request for the Conflict of Interest Waiver as referenced above. This waiver is being requested based on the existence of an Interlocal Agreement between the City of North Miami and the North Miami CRA relative to the implementation of the City's Neighborhood Stabilization Program (NSP), and the position that Mr. Michael McDearmaid presently holds as a Member/Chairman of the CRA Advisory Committee.

Please note the attached email request from Mr. McDearmaid dated December 2, 2009 and the prior correspondence to and from the State of Florida Commission on Ethics.

Please be advised that the CRA Attorney is researching this matter and will be prepared to advise the Board when this item is brought up for consideration on December 8, 2009. Also, please note that a similar waiver request will be presented for consideration by the Mayor and City Council on December 8, 2009.

NMCRA board memo re Conflict of Interest Waiver for Michael McDearmaid of Action Title Company
120209

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North Miami, FL 33161
P: 305.899.0272
F: 305.899.9376

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Tony Crapp, Sr.

From: Mike McDearmaid [mmcdearmaid@actiontitleco.com]

Sent: Wednesday, December 02, 2009 2:14 PM

To: Tony Crapp, Sr.

Cc: lwhitfield@northmiamifl.gov

Mr. Tony Crapp
Executive Director
North Miami CRA

Desr Mr Crapp,

We would appreciate it if you would be so kind as to place a request for a Waiver under F.S 112.313 (12) for Action Title Co. to be part of the pool of companies that might be selected to close transactions on behalf of the City Utilizing Stimulus Funds.

Thank You
MIKE McDEARMAID
ACTION TITLE COMPANY
(305) 893-0566 EXT 2238
(305) 439-5838 CELL
MMCDearmaid@ACTIONTITLECO.COM

12/2/2009



Cheryl Forchilli
Chair
Roy Rogers
Vice Chair
Linda D. Conahan
Larry R. Handfield
Michael D. Joblove
Frank Kruppenbacher
Jean M. Larsen
Albert P. Massey, III
Robert J. Sniffen

State of Florida
COMMISSION ON ETHICS
P.O. Drawer 15709
Tallahassee, FL 32317-5709

3600 Maclay Blvd., South, Suite 201
Tallahassee, FL 32312

Philip Claypool
Executive Director

Virilindia Doss
Deputy Executive Director

(850) 488-7864 Phone
(850) 488-3077 (FAX)
www.ethics.state.fl.us

October 5, 2009

V. Lynn Whitfield, Esquire
City Attorney
City of North Miami
776 NE 125 Street
North Miami, Florida 33161

Re: Your inquiry regarding Michael McDearmaid¹

Dear Ms. Whitfield:

Philip Claypool, Executive Director and General Counsel of the Florida Commission on Ethics, has requested that I respond to your above-referenced inquiry.

It appears that a prohibited conflict of interest under Section 112.313(3) and Section 112.313(7)(a), Florida Statutes, would be created for Mr. McDearmaid, a member/chair of the CRA Advisory Board of the City of North Miami, were a title company which employs him to provide services to the City/the CRA, under the circumstances described in your inquiry, absent use of the advisory board member exemption codified in Section 112.313(12), Florida Statutes.² In order for the exemption to apply, CE Form

¹ Your written inquiry consists of your letter/fax of inquiry (including a copy of a letter from Action Title Company) and two emails from you responding to requests from me for more information.

² It does not appear that a prohibited conflict of interest would be created for him due to his position on the City's Code Enforcement Board and his position on the City's Charter Review Board because the information provided indicates that these Boards, unlike the CRA Advisory Board, had and have no involvement with the CRA, its real property dealings, and related matters.

V. Lynn Whitfield, Esquire
October 5, 2009
Page 2

4A (printable from the Commission's website www.ethics.state.fl.us) must be used and its applicable directions followed (note, inter alia, the 2/3 waiver vote requirement).³

If I have misunderstood any facts of your inquiry, please telephone me.⁴ And please telephone me if you have any questions.⁵

Also, if Mr. McDearmaid cannot avail himself of the advisory board exemption, or if he does not agree with my reasoning herein and wishes to have the State Commission on Ethics itself address his inquiry (likely earliest consideration: the Commission's meeting scheduled for December 4 in Tallahassee), please notify me of this soon in writing.

Sincerely,

C. Christopher Anderson, III
Chief Assistant General Counsel

As such, Section 112.316, Florida Statutes, would appear to apply to negate a conflict, if any, occasioned by his Code Enforcement Board and Charter Review Board memberships.

³ Absent applicability of the exemption, it appears that Mr. McDearmaid would have "acted in a private capacity" (on behalf of Action Title Company) to sell services to his political subdivision (the City/the CRA) or to an agency of his political subdivision contrary to the second part of Section 112.313(3); and it appears that he would hold employment with a business entity (Action Title Company) which would be doing business with his public agency contrary to Section 112.313(7)(a).

⁴ I note that your inquiry poses questions numbered "1" and "2." I have addressed them both, since 2 goes to the "acting in a private capacity" aspect of Section 112.313(3). Also, 2, taken in isolation, does not indicate a possible violation of Section 112.313(6), Florida Statutes.

⁵ This response does not treat issues, if any, under the City's conflict of interest and code of ethics ordinance; such matters are not within the jurisdiction of the State Commission on Ethics.



August 27, 2009

Phillip Claypool
Executive Director and General Council
Florida Commission on Ethics
3600 Maclay Boulevard, South Suite 201
Tallahassee, Florida 32312

Re: Request for Ethics Opinion

Dear Mr. Claypool:

I am the City Attorney for the City of North Miami. At this time I need to obtain an ethics opinion. The following two questions have been raised.

Query:

1. Is the City of North Miami prohibited from doing business with a title company which employs the Chair of the City's Code Enforcement Board, City's Charter Review Board, and the City's CRA Advisory Board as the title examiner and who is assisting the title company with its proposal?
2. Is the board member prohibited from soliciting work from the City on behalf of his employer?

As indicated by the queries a board member of both quasi-judicial and advisory boards works as a title examiner for a title company in the city. The company is not owned by the board member nor is he a shareholder of the company. The salary of the board member from the title company is unknown, but the city has no reason to believe that it exceeds ten percent of the company's value or revenue. The City of North Miami has adopted a Conflict of Interest and Code of Ethics ordinance which mirrors the provisions and prohibitions of Chapter 112. Under the code this board member is subject to the provisions of the conflict of interest and code of ethics ordinance.

Although it does not appear that he has a financial interest in the company, he has been the one contacting the city regarding the title company doing business with the city. The city is currently in an agreement with the city's CRA for the purchase of property and the board member's employer desires to be the closing agent.

Hopefully, this gives you enough information to render an opinion on this matter. If you need additional information, do not hesitate to contact me at (305) 895-9810. I look forward to receiving your opinion.

Sincerely,

V. Lynn Whitfield, Esq.
City Attorney



AGENDA ITEM 4

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY

CRA Board
Andre D. Pierre, Chair
Michael R. Blynn
Scott Galvin
Jean Rodrigue Marcellus
Marie Erlande Steril

Executive Director
Tony E. Crapp, Sr.

CRA Attorney
Steven W. Zelkowitz

CRA Secretary
Alix Desulme

Date: December 8, 2009

To: Honorable Chairman and Members
CRA Board of Commissioners

From: Tony E. Crapp, Sr.
Executive Director

Subject: Authorization to further extend the lease for CRA office space at 615 NE 124th Street through December 31, 2010

It is recommended that the CRA Board authorize the extension of the lease for CRA office space at 615 NE 124th Street through December 31, 2010. The current lease agreement as amended ends on December 31, 2009 and both the CRA and the building owner are desirous of further extending the lease. Attached for your information is a copy of the current lease agreement. Please note that the current monthly rent payment is \$2007.47. The CRA would extend the lease for a period of at least twelve (12) months through December 31, 2010.

NMCRA board memo re CRA Office Space Lease 120109

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NORTH MIAMI

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY

CRA Board
Andre D. Pierre, Chair
Michael R. Blynn
Scott Galvin
Jean Rodrigue Marcellus
Marie Erlande Steril

Executive Director
Tony E. Crapp, Sr.

CRA Attorney
Steven W. Zelkowitz

CRA Secretary
Alix Desulme

June 25, 2009

Richard A. Baxter, Vice President
SFDA Tag Agency, Inc.
625 N.E. 124th Street
North Miami, FL 33161

RE: Notice of Tenant's Election to Exercise Renewal Option

Dear Mr. Baker:

In accordance with the renewal provision of the Second Amendment to the Lease Agreement that was entered into effective December 31, 2008, this letter serves to provide the required written notice that the North Miami Community Redevelopment Agency is hereby electing to exercise the Renewal Option to extend the lease term for a period that commences June 1, 2009 and terminates December 31, 2009.

Please sign the space below acknowledging your receipt of this notice and return copy to my office. Thanks

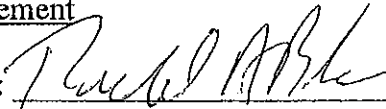
Sincerely



Tony E. Crapp, Sr.
Executive Director

Cc: Aldwyn Thomas, CRA Finance Manager

Acknowledgement

Received By:  Date: _____

15 NE 124th Street
North Miami, FL 33161
: 305.899.0272
: 305.899.9376

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THIRD AMENDMENT TO LEASE AGREEMENT

THIS THIRD AMENDMENT TO LEASE AGREEMENT (hereinafter referred to as the "Amendment") is made and entered into as of the 1st day of July, 2009, by and between **SFADA TAG AGENCY, INC., a Florida corporation** (hereinafter referred to as "Landlord"), and the **NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY, a public body corporate and politic** (hereinafter referred to as "Tenant").

RECITALS

1. Landlord and Tenant entered into that certain Amended and Restated Lease Agreement dated as of November 9, 2005 (hereinafter referred to as the "Lease").
2. Landlord and Tenant entered into a Second Amendment to the Lease as of December 31, 2008 which extended the lease term for the period from January 1, 2009 thru June 30, 2009, with a renewal option that would extend the Lease from July 1, 2009 thru December 31, 2009.
3. Landlord and Tenant desire to further amend the Lease as set forth in this Third Amendment.

NOW, THEREFORE, in consideration of the rents, covenants and other mutual considerations, the receipt and sufficiency of which is acknowledged, it is agreed by Landlord and Tenant to amend the Lease as follows:

1. The foregoing recitals are true and correct and incorporated herein by this reference. All defined terms not defined in this Amendment shall have the meanings set forth in the Lease.
2. Paragraphs two, three and four of page one of the Lease are hereby deleted in their entirety and replaced by the following:

"WITNESSETH, that said LANDLORD for and in consideration of the rent to be paid by TENANT, and in consideration of the covenants herein to be kept and performed by TENANT, does hereby lease and demise unto said TENANT the following described premises (hereinafter referred to as the "premises," "demised premises" or "leased premises"), situated in the City of North Miami, County of Miami-Dade, State of Florida, known as and located at, 615 N.E. 124th Street, North Miami, Florida 33161, consisting of approximately one thousand one hundred (1,100) square feet to be used and occupied by TENANT as a professional office space, and for no other purposes or uses whatsoever, for the term, subject to the renewal options set forth in Section 35 below, from the 1st day of July, 2009, and ending the 31st day of December, 2009, at and for the agreed total annual rental of twenty four thousand eighty-nine U.S. dollars and sixty-four cents (\$24,089.64) payable as follows:

A. Two thousand seven dollars and forty-seven cents (\$2,007.47) per month.

All rental payments are to be made to LANDLORD on the first day of each month in advance without demand at 625 N.E. 124th Street, North Miami, Florida 33161 or at such other place and to such other person, as LANDLORD may from time to time designate in writing.”

3. Section 35 is hereby deleted in its entirety and replaced by the following:

“Subject to the terms and conditions of this Section 35, Landlord hereby grants Tenant the option to renew (hereinafter referred to as the “Renewal Option”) the term of this Lease for one (1) additional term of six (6) months (hereinafter referred to as the “Renewal Term”). The Renewal Term commences on July 1, 2009 and terminates December 31, 2009. Tenant shall give landlord written notice of Tenant’s election to exercise the Renewal Option not later than June 1, 2009. The terms and conditions of the Lease in force during the original term, as the same may be modified from time to time, shall continue to be in effect during the Renewal Term. During the Renewal Term, the rent shall be \$1,956.60 per month increased by the percent change in the level of the CPI between January 1, 2009 and June 30, 2009. For purposes of this Lease, CPI shall mean the Consumer Price Index as published by the U.S. Bureau of Labor Statistics, all Urban Consumers (CPI-U), U.S. City Average, all items for the period 1982-84=100. Following expiration of the Renewal Term as provided herein, Tenant shall have no further right to renew or extend the lease.”

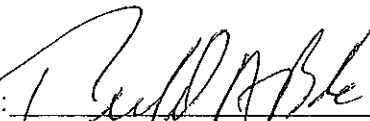
4. Except as expressly modified herein by this Amendment, the provisions of the Lease remain unmodified and in full force and effect and are hereby ratified by the Landlord and Tenant. In the event of any conflict between the terms and provisions of this Amendment and the terms and provisions of the Lease, the terms and provisions of this Amendment shall control.

[THE REST OF THIS PAGE LEFT INTENTIONALLY BLANK]

IN WITNESS WHEREOF, the parties have duly executed this Second Amendment on the day and year first above written.

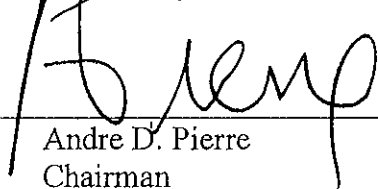
LANDLORD:

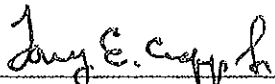
SFADA TAG AGENCY, INC.,
a Florida corporation

By: 
Richard A. Baker
Vice President

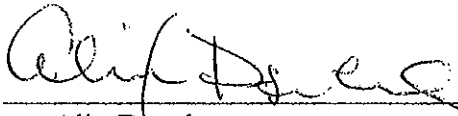
TENANT:

**NORTH MIAMI COMMUNITY
REDEVELOPMENT AGENCY,**
a public body corporate and politic

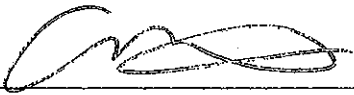
By: 
Andre D. Pierre
Chairman

By: 
Tony E. Crapp, Sr.
Executive Director

Attest:

By: 
Alix Desulme
City Clerk

Approved as to form:

By: 
Gray Robinson, P.A.
CRA Attorney



AGENDA ITEM 6

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY

PUBLIC NOTICE OF 2010 ANNUAL MEETING CALENDAR

Notice is hereby given that the projected schedule for the Regular Meetings of the North Miami Community Redevelopment Agency (CRA) Board of Commissioners is as follows:

- Tuesday, January 12, 2010
- Tuesday, January 26, 2010
- Tuesday, February 9, 2010
- Tuesday, February 23, 2010
- Tuesday, March 9, 2010
- Tuesday, March 23, 2010
- Tuesday, April 13, 2010
- Tuesday, April 27, 2010
- Tuesday, May 11, 2010
- Tuesday, May 25, 2010
- Tuesday, June 8, 2010
- Tuesday, June 22, 2010
- Tuesday, July 13, 2010
- Tuesday, August 24, 2010
- Tuesday, September 14, 2010
- Tuesday, September 28, 2010
- Tuesday, October 12, 2010
- Tuesday, October 26, 2010
- Tuesday, November 9, 2010
- Tuesday, November 23, 2010
- Tuesday, December 14, 2010

Meetings shall be held in the City of North Miami Council Chambers on the Second Floor of City Hall, 776 N.E. 125th Street, North Miami, FL 33161. Interested members of the public are invited to attend and participate. (Note: CRA meetings are subject to change. Please see website for up to date information: www.NorthMiamCRA.org)

In accordance with the provisions of Section 286.0105, Florida Statutes, if a person decides to appeal nay decision made by the CRA Board with regard to any matter considered at such meeting, that person will need a record of the proceedings. For such purposes, that person may need to ensure that a verbatim record of the proceedings is made. This record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in the proceedings should contact the City Clerk's Office at least 4 days prior to the proceeding. Telephone (305) 893-6511, Ext. 12142 for assistance, if hearing impaired, telephone the TDD line at (305) 893-7936.

NMCRA Annual Schedule of CRA Board Meetings for 2010 tecsr 120109

CRA Board
Andre D. Pierre, Chair
Michael R. Blynn
Scott Galvin
Jean Rodrigue Marcellus
Marie Erlande Steril

Executive Director
Tony E. Crapp, Sr.

CRA Attorney
Steven W. Zelkowitz

CRA Secretary
Alix Desulme

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