



AGENDA

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY SPECIAL BOARD MEETING

Thursday, September 24, 2009
6:00 P.M.

**NORTH MIAMI CITY HALL - COUNCIL CHAMBERS
776 N.E. 125TH STREET, SECOND FLOOR**

- I. CALL TO ORDER – Pledge of Allegiance; Roll Call**
- II. APPROVAL OF MINUTES – None**
- III. ITEMS FOR REVIEW AND/OR ACTION**



AFFORDABLE HOUSING EFFORTS

- NEW HOUSING CONSTRUCTION**
- HOMEBUYER PURCHASE ASSISTANCE**
- SINGLE FAMILY HOME REHABILITATION**
- AFFORDABLE RENTAL HOUSING**
- OTHER**



COMMERCIAL & ECONOMIC DEVELOPMENT PROGRAMS

- **COMMERCIAL GRANTS**
- **OTHER**



CAPITAL IMPROVEMENTS & INFRASTRUCTURE



ADMINISTRATIVE & OTHER

TAB 1

FY 2009-2010 Proposed Final Budget (Attachment)

COMMUNITY OUTREACH

IV. REPORTS

A. Board Member Reports

Chair Andre D. Pierre
Member Michael R. Blynn
Member Scott Galvin
Member Jean Rodrigue Marcellus
Member Marie Erlande Steril

- B. CRA Attorney
- C. Executive Director
- D. Next Regular Board Meeting – Tuesday, October 20, 2009 at 5:30 p.m. at City Council Chambers

Next Regular Advisory Committee Meeting – Monday, October 5, 2009 at 6:00 p.m. at City Council Chambers

V. ADJOURNMENT

Note: Two or more members of the City Council/CRA Board of Commissioners and/or other elected or appointed public officials may be present at this meeting. If any person decides to appeal any decision made with respect to any matter considered at this public meeting or hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. If you desire auxiliary services to assist in viewing or hearing the meetings, or reading meeting agendas and minutes, please contact the Office of the CRA Secretary at (305) 895-9817.

NMCRA board agenda for 092409 tecsr 092209



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CRA Attorney
Steven W. Zelkowitz

CRA Secretary
Alix Desulme

Date: September 24, 2009
To: Honorable Chairman and Members
CRA Board of Commissioners
From: Tony E. Crapp, Sr.
Executive Director
Subject: **FY 2009-10 Proposed Final Budget**

It is recommended that the CRA Board adopt the FY 2009-10 Proposed Final Budget during its upcoming meeting on September 24, 2009. To facilitate your review and consideration of the FY 2009-10 budget several schedules are attached for your information and are referenced in the body of this memorandum.

To begin, please note that **Attachment A** entitled NMCRA FY 2009-10 Proposed Final Budget and dated 9/22/09 is the most recently updated version of the schedule that has been used to delineate and discuss the FY 2009-10 budget priorities and revenue/expense re-cap with comparative budget summaries and detailed comments and descriptions regarding proposed allocations for CRA projects, programs and initiatives. This attachment has been reviewed with regard to the discussions of relative budget priorities during the various budget priority discussions that have taken place with the CRA Advisory Committee and the CRA Board over the past few months and as most recently on 9/15/09. In addition to Attachment A please find the following supporting attachments as listed below:

- **Attachment B** – NMCRA Tax Increment Financing (TIF) Revenue Projection for the FY 2009-10 Budget
- **Attachment C** – NMCRA FY 2009-10 Proposed Personnel Services Expenses and Cost Allocation
- **Attachment D-1** – NMCRA FY 2009-10 Proposed Schedule of Operating Expenses and Capital Outlay
- **Attachment D-2** – NMCRA FY 2009-10 Proposed Schedule of Legal and Professional Services

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- **Attachment E – NMCRA FY 2008-09 Proposed Debt Service Expenses**

Please be advised that as of September 24, 2009 both the City and Miami-Dade County will have held the required two (2) public hearings on their tentative millage rates and budgets. The County public hearings were held on September 3rd and 17th, while the City's 1st public hearing was held on September 10th and its 2nd public hearing will be held on September 23rd, 2009. The tentative millage rates established by the City and County for the first budget hearings were 7.7118 and 5.4524 respectively. The final adopted millage rate for FY 2009-10 was reduced by Miami-Dade County to reflect an adopted rate of 4.8379 and the City of North Miami adopted a reduced millage rate of 7.3390 during its 1st budget hearing.

In addition, please note that the CRA received a letter from Miami-Dade County on 8/11/09 that provided updated FY 2009-10 estimates of the County's TIF revenue payment, County TIF refund and administrative fee. The Attachment A exhibit has been adjusted as needed to reflect these most current estimates as adjusted by the County's final adopted millage rate as of 9/17/09. Moreover, further adjustments have been made pursuant to the review and confirmation of proposed City funding allocations and the CRA Board discussion on 8/18/09 relative to a more conservative timetable for the completion of the rehabilitation and the re-occupancy of the 45-unit Bel House east apartment building.

During the CRA Board meeting and public hearing on the FY 2009-10 Proposed Budget that was held on 9/15/09 the Board adopted a motion making certain changes to the proposed budget as reflected in the Attachment A dated 9/15/09 which was presented for the Board's consideration. The Attachment A dated 9/15/09 had been updated to make budget changes principally resulting from a reduction of \$251,399 in anticipated City and County TIF Revenue due to reductions in the adopted tentative millage rates of both jurisdictions during their respective 1st budget hearings.

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During the CRA Board discussion and consideration of the FY 2008-09 budget pursuant to a public hearing on 9/15/09, the following amendments were made prior to the approval of the budget as amended by a 4-1 vote of the Board:

- Re-allocated \$650,000 from Strategic Land/Property Acquisition to Neighborhood Beautification.
- Reduced the recommended funding allocations for the following organizations: Micro-Business USA by \$62,815, Dynamic CDC by \$60,000, JHS & Associates by \$100,000, and Police Athletic League of North Miami by \$55,000 in the total amount of \$277,815; and allocated \$250,000 of the reduced amount to provide Funding for Socio-Economic & Business Development Programs and Services that are consistent with the CRA Redevelopment Plan as selected through an RFP process.
- Re-allocated the balance from the savings above in the amount of \$27,815 to Neighborhood Beautification.

As of September 15, 2009 the FY 2009-10 budget was balanced with total revenues and expenditures of \$9,530,116. As the Board considers the budget for final approval on September 24, 2009 it is recommended that the budget be adopted with revenues and expenditures balanced at \$11,116,999 to reflect the carryover of FY 2008-09 appropriations for (1) Pioneer Gardens site/environmental remediation in the amount of \$736,883, and (2) Bel House Apartments Rehabilitation in the amount of \$850,000. These amounts will be included in the Prior Year Carryover as reflected in the FY 2009-10 budget to increase that amount from the prior amount of \$1,872,286 to the revised amount of \$3,459,169. The Attachment A that is included in this agenda item reflects the balanced FY 2009-10 proposed final budget in the amount of \$11,116,999.

Please note that as the result of individual consultations with Board members there are several suggested projects and programs that are included in Attachment A for further discussion relative to requested appropriations during the upcoming meeting on September 24, 2009. The items as listed in column #1 of Attachment A are (W) Downtown Farmers Market, (X) Interlocal Agreement with Miami-Dade County to operate Arch Creek Park, (Y) 2010 Census Complete Count Outreach Support, (Z) Principal Honor Roll Program at

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approximately 13 Schools, and (AA) (6) MOCA – Jazz Music Monthly Concert Series. Please review these items and the associated comment in column #7 for relevant information regarding the item to be considered.

FY 2009-10 Proposed Revenues

The FY 2009-10 Proposed Final Budget anticipates a total of **\$11,116,999** in available revenues from the following sources: **\$6,762,830** in combined TIF revenue payments from the City of North Miami (\$4,233,599) and Miami-Dade County (\$2,529,231) respectively; **\$3,459,169** in Carry Forward revenue resulting from the under expenditure of the FY 2008-09 budget; **\$350,000** in revenue that is anticipated to be drawn down from the CRA's Line of Credit with Region's Bank – these funds will be used to fund expected expenditures in the amount of \$100,000 for homebuyer training and purchase assistance services for the 136-unit Pioneer Gardens affordable housing development and \$250,000 for the payment of that portion of the developer fees that are expected to be earned during the construction of Pioneer Gardens from January – September of 2010; **\$40,000** in estimated interest earnings on the CRA's bank accounts; **\$290,000** in projected rental income to the CRA pursuant to a five-year lease/purchase agreement for the 65-unit Bel House Apartments complex that was executed effective August 1, 2007 and which is subject to the County's approval of the CRA's annual budgets through FY 2011-12 to provide the funding for the required lease/purchase payments and operating expenses. Please note that the revenue projection assumes the ongoing occupancy of the 20-unit west building over a 12 month period and the projected occupancy of the 45-unit east building over a 4 month period assuming the completion of the planned rehabilitation by May 2009 and occupancy commencing in June 2009; and **\$215,000** in revenues from an anticipated funding advance from the City of North Miami which will be used to fund the CRA's operating expenses excluding required debt service pending the approval of the CRA's FY 2009-10 budget by the County and the receipt of the TIF revenue payments from the City and County by December 31, 2009.

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FY 2009-10 Proposed Expenditures

The FY 2009-10 Proposed Final Budget includes total estimated expenses of **\$11,116,999**. Attachment C provides a detailed schedule in support of the estimated total personnel expenses of **\$530,000**, which includes salaries of \$376,450 for a total of four (4) staff positions, and fringe benefits in the amount of \$143,330. Attachment D provides a detailed schedule of operating expenses totaling **\$369,000** and capital outlay expenses totaling **\$2,500**. The operating expenses include \$215,000 for the engagement of a variety of professional services that will be needed to support the CRA in the implementation of the various projects, programs and initiatives during FY 2009-10. A detailed schedule of the anticipated legal and professional services is included in the attachment. Other significant operating expenses include the following: \$30,000 for office space rental; \$15,000 for Sponsorships and Contributions in support of events that are consistent with the mission and purpose of the CRA and which leverage CRA resources; \$35,000 for Marketing which includes promotion of the CRA and community outreach through newsletters, radio and television productions, special events, promotional materials, etc.; \$21,500 for local and out-of-town travel which includes attendance at professional conferences, workshops, and meetings involving CRA staff, and the five (5) members of the CRA Board and the twelve (12) members of the CRA Advisory Committee. The proposed capital outlay expenses total \$2,500 and include anticipated expenditures for office furniture and computer equipment. The proposed debt service expenses totaling **\$50,000** are detailed in Attachment E and provide the funding that would be necessary to meet the CRA's obligations for the repayment for funds drawn down and the continued availability of the balance the CRA's Line of Credit with Region's Bank.

Additional expenditures include required payments pursuant to the terms of the Interlocal Agreement among the CRA, City of North Miami and the County. These payments include a County Administrative Fee that is charged at a rate of 1.5% of the County TIF payment and a refund to the County of the TIF revenue generated from that portion of the CRA boundaries that is west of Biscayne Boulevard. For FY 2009-10 the payment for the County Administrative Fee is in the estimated amount of **\$43,222** and the payment for the TIF Refund is in the estimated amount of

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\$1,642,155. In addition, the proposed expenses include the repayment of the anticipated City funding advance in the estimated amount of **\$215,000**. In addition to the TIF refund due to Miami-Dade County, the CRA budget includes a projected expenditure in the amount of **\$2,849,730** for a TIF refund to the City of North Miami on the same basis as that already being received by the County. The payment of the TIF refund to the City is subject to the approval by the County of a proposed amendment to the Interlocal Agreement among the City, County and CRA to permit the City to receive the requested TIF refund for fiscal years FY 2009-10, FY 2010-11, and FY 2011-12.

The proposed FY 2009-10 available funding for Capital Projects and Redevelopment Activities totaling **\$5,415,392** (including prior year carryover in the amount of \$3,459,169) is allocated for the following programs, projects and initiatives as described in column #6 of Attachment A:

- **Economic Development Assistance and Incentive Fund** that includes additional funding to continue the CRA's Commercial Grants Program. The total proposed funding allocation of **\$1,134,769** includes - **\$1,012,539** for Commercial Rehabilitation and Commercial Beautification Grants, and **\$122,230** to provide the 80% funding support for the City Economic Development Specialist. The funding for both the Commercial Rehabilitation and Commercial Beautification grants is allocated to address blighted conditions with a focus in the commercial corridors located (1) on NW 7th Avenue, (2) on West Dixie Highway/NE 6th Avenue, and (3) in the Downtown area along 125th Street. In addition to the new funding for this program in the amount of \$228,319, the proposed allocation includes an estimated \$784,220 in encumbered carry forward funds that represent commercial grants that were awarded in prior years and which will be expended in FY 2009-10. In addition to the funding for Commercial Grants, the total funding in the Economic Development Assistance and Incentive Fund includes - **\$-0-** for the CRA's share to continue funding for Micro-Business USA to provide a North Miami Entrepreneurial Training & Micro-Loan Program on a 50%/50% basis with the City of North Miami, **\$-0-** to continue funding for the Dynamic Community Development Corporation (CDC) to provide business outreach services,

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economic development workshops and business/job fairs serving the CRA district, and **\$-0-** for a Business Incentive and/or Financial Assistance program to be proposed with guidelines to be reviewed/approved by the CRA Board.

- **Pioneer Gardens Affordable Housing Development** --- The total proposed allocation is **\$1,336,883** to support the continued development of this 136-unit residential condominium. This funding includes: \$250,000 in developer fee payments; and \$100,000 for homebuyer training and purchase assistance to support the sale of the 136 housing units; and a total of \$986,883 which includes prior year carryover funds of \$736,883 plus \$250,000 as a contingency for additional costs for site environmental testing/remediation expenses.
- **Affordable Housing – Residential Rehabilitation Program for Homeowners** --- The total proposed allocation is **\$60,000**. This allocation provides funds for home rehabilitation assistance loans for one (1) eligible homeowner in an amount up to \$50,000 each and program support cost and developer fees totaling approximately \$10,000.
- **Affordable Housing – Homebuyer Subsidies for the purchase of homes** (excluding the Pioneer Gardens housing development) --- The total proposed allocation is **\$110,000**. This allocation provides funds for home purchase subsidy assistance loans for approximately two (2) first-time homebuyers in an amount up to \$50,000 each and program support cost.
- **Downtown Development Master Plan**, including NW 7th Avenue, West Dixie Highway, urban design standards, etc. --
- The total proposed allocation is **\$100,000**.
- **Neighborhood Improvements** – The proposed allocation is **\$677,815** that will be used to fund additional capital improvements and beautification efforts that will leverage funding by the City of North Miami.

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- **Lease/Purchase Acquisition of the Bel House Apartments** – The proposed allocation is **\$780,000** which will be used to fund the estimated second year costs pursuant to a lease/purchase agreement between the CRA and the property's owners that is intended to result in the CRA's purchase of the property within five (5) years from the August 1, 2007 effective date of the agreement. The \$660,000 will be used as follows: \$600,000 for the payment of the required lease payments to the owner and debt service in the approximate amount of \$50,000 per month; and the \$180,000 balance of the funding will be used to cover operating expenses and property management fees.
- **Rehabilitation of the Bel House Apartments** – The total proposed funding is **\$850,000 in prior year carryover funds**. These funds in combination with an anticipated up to \$2M in owner rehabilitation financing will be used to complete the proposed rehabilitation of 45 of the total 65 apartment units that are currently vacant due to damage from a roof collapse that occurred in September 2006. During FY 2008-09 a new roof was placed on the Bel House east building as part of the rehabilitation scope of work which has a total estimated cost of approximately \$3.1M.
- **Academic/Internship Program for High School Students** – The proposed funding allocation is **\$-0-** and will be used to provide support funding for this program that will offer a 10-month program of academic training and work experience in urban economic development and city and regional planning for approximately 10-12 North Miami Senior High School students. The program includes a required one-month summer internship with a stipend of \$1,000 - \$1,200 per student. It is anticipated that this program will involve a partnership that includes, but is not limited to, Miami-Dade Public Schools, Florida International University, the City of North Miami, the CRA, and Biscayne Landing.
- **Police Athletic League of North Miami** – The total proposed allocation is **\$-0-** and will be used to assist the Police Athletic League in its effort to develop a facility that will serve to provide a location that is a safe haven for North Miami's at-risk youth to participate in educational and social activities. The Police Athletic League will renovate and

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furnish a state of the art boxing gym, computer lab and tutorial facility.

- **Security Enhancement at City Parks - \$50,000** is allocated to provide Security Enhancement at City Parks through the placement of security cameras at Pepper park and other parks to be identified in consultation with the North Miami Police Department
- **Funding for Socio-Economic & Business Development Programs and Services that are consistent with the CRA Redevelopment Plan - \$250,000**
- **MOCA – Jazz at MOCA Monthly Concert Series 65,925**

FY 2008-09 Proposed Amended Budget

Please note that column #4 in Attachment A as of reflects adjustments for a Proposed Amended FY 2008-09 Budget. The adjustments would serve to more accurately reflect the CRA's estimated revenues and plan of expenditure for FY 2008-09. On the revenue side, the proposed adjustments reflect the reduction of FY 2008-09 total revenue from \$14,290,323 to \$11,765,325 due to the following changes: (1) a reduced drawdown of funds from the Letter of Credit (LOC) from \$2,250,000 to \$179,252 for the payment of advanced developer fees, (2) reduced interest income from \$200,000 to \$60,000, (3) additional miscellaneous income of \$19,000, and (4) reduced Bel House Apartments rental income from \$413,250 to \$115,000. On the expense side, the proposed adjustments reflect the following: (1) the addition of \$199,130 for the cost of environmental remediation for the Pioneer Gardens site and a reduction in the total expenses for the Pioneer Gardens project from \$3,300,000 to \$1,394,382; (2) reduction of the estimated expense for the Residential Rehabilitation Program from \$275,000 to \$110,000; (3) reduction in the estimated expense for Homebuyer Subsidies from \$400,000 to \$274,646; (4) reduction of the estimated expense for the Home Mortgage Foreclosure Prevention Program from \$200,000 to \$50,000; (5) increase in the estimated cost for Strategic Land/Property Acquisitions from \$-0- to

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\$20,000 to cover cost associated with CRA-owned real estate; and (6) reduction in the estimated expense for the lease/purchase of the Bel House Apartments from \$660,000 to \$545,000.

As the result of the recommended adjustments detailed above, the FY 2008-09 budget is being reduced from the adopted amount of \$14,290,323 to \$11,765,325. It is recommended that the FY 2008-09 Proposed Amended Budget be approved along with the FY 2009-10 Proposed Budget.

Next Steps for Budget Review and Approval

It is recommended that the CRA Board consider and approve the FY 2009-10 Proposed Final Budget during its meeting on September 24, 2009. The Board's final budget approval will take into consideration the result of any adjustments to the millage rate finally adopted by the City during its second budget hearing on September 23, 2009. Following the approval by the CRA Board, the City Council's approval will be requested during a Special Meeting on September 24, 2009 following the CRA Board meeting, and the CRA's FY 2009-10 Adopted Final Budget will be transmitted to Miami-Dade County to be processed for review and approval as soon as possible thereafter to meet their September 30, 2009 deadline for submission.

In addition to Attachments A-E, the CRA will be submitting as Exhibit 1 the FY 2009-10 budget summarized in the format required for submission to the County along with supporting detailed schedules for the budget with comparative figures for the FY 2008-09 adopted and amended budgets. The CRA will provide the annual progress report required by the County and will also provide any additional budgetary information or detail that may also be requested to facilitate the County's review and approval of the CRA's FY 2009-10 Adopted Final Budget.

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NMCRA board memo re FY 200910 budget for 092409 tecsr 092209

ATTACHMENT A NMCRA FY 2009-10 PROPOSED FINAL BUDGET -- 9/22/09

(1) Revenue and Expense Re-Cap	(2) Amended FY 2007-08 Budget	(3) Adopted FY 2008-09 Budget	(4) Amended FY 2008-09 Budget	(5) Projection FY 2008-09 Budget	(6) Proposed FY 2009-10 Budget	(7) Comments relative to the FY 2009-10 budget
Revenue						
TIF Revenue	7,811,236	8,570,633	8,570,633	8,570,633	6,762,830	\$4,233,699 -- City \$2,529,231 -- County
Prior Year Carryover	2,534,688	2,606,440	2,606,440	2,606,440	3,469,169	
Other -- LOC	2,130,000	2,250,000	179,252	179,252	350,000	\$250K -- Dev. Fee \$100K -- Marketing
Other -- City Advance for operations	250,000	250,000	215,000	215,000	215,000	
Other -- City Advance for Pioneer Gardens	462,247					
Other -- Interest	250,000	200,000	60,000	60,000	40,000	
Other -- Misc.			19,000	19,000		
Other- Bel House Apts. Rents	300,000	413,250	115,000	115,000	280,000	West: \$14K x 12 months = \$168K x 95% = \$160K East: \$36K x 4 months = \$144K x 90% = \$130K
Other -- Rehab Loan for Bel House Apts	877,500	-0-				
TOTAL REVENUE	\$14,715,671	\$14,280,323	\$11,765,325	\$11,765,325	\$11,118,999	
Expenses						
Personnel	725,000	750,000	750,000	475,000	530,000	
Operating	615,000	621,000	621,000	300,000	369,000	
Capital Outlay	15,000	30,000	30,000	-0-	2,500	
Subtotal -- Operating Expenses	\$1,355,000	\$1,401,000	\$1,401,000	\$775,000	\$901,500	
Debt Service	115,000	52,000	52,000	16,500	60,000	
County Administrative Fee	47,143	51,312 (@ 1.5% of Gross County TIF Revenue)	51,312	51,312	43,222	
County TIF Refund	2,783,266	2,282,066	2,282,066	2,282,066	1,842,155	
City TIF Refund					2,849,730	
City Advance Repayment	250,000	250,000	250,000	215,000	215,000	
Reserve/Contingency						
Sub-Total Expenses	4,550,409	4,036,378	4,036,378	3,339,878	5,701,607	
TOTAL Balance Remaining for Project and Program Allocations	\$10,165,262	\$10,253,945	\$7,728,947	\$8,425,447	\$5,415,392	

ATTACHMENT A NMCRA FY 2009-10 PROPOSED FINAL BUDGET – 9/22/09

(1) CRA Projects, Services & Programs:	(2) Amended FY 2007-08 Budget	(3) Adopted FY 2008-09 Budget	(4) Amended FY 2008-09 Budget	(5) Projection FY 2008-09 Budget	(6) Proposed FY 2009-10 Budget	(7) Comments relative to the FY 2009-10 Budget
(A) Economic Development Assistance and Incentive Fund	1,041,777	1,356,920	1,356,920	510,780	1,134,799	
• Commercial Rehabilitation Program		[395,220]	[395,220]	[135,000]	[80,000]	This \$228,319 will fund new Commercial Grants
• Commercial Beautification Program				[170,000]	[148,319]	
• Carryover funds for Grants		[694,000]	[694,000]		[784,220]	
• % of Cost for the City Econ. Dev. Specialist		[116,780]	[116,780]	[116,780]	[122,230]	Reimb. to City is at 80% of total cost vs. 50% in FY 2007-08
• Micro-Business USA – North Miami Entrepreneurial Training & Micro-loan Program		[35,000]	[35,000]	[35,000]	[-0-]	100% CRA Funding of 62,815 request
• Dynamic CDC – Business Outreach Services		[80,000]	[80,000]	[55,000]	[-0-]	60K request
• Business Incentives and/or Financial Assistance		[56,920]	[56,920]	-0-		Guidelines pending CRA review/approval
(B) Commercial Corridor Improvement Program	375,000	400,000	400,000	400,000	-0-	City to fund in FY 09/10
(C) Pioneer Gardens (Ruck's Park) Affordable Housing Development	2,717,247	3,300,000	1,394,382	657,499	1,336,883	
• Homebuyer Counseling and Credit Qualifying	[250,000]	[250,000]	-0-	-0-	[100,000]	
• Legal Fees/Prof. Svcs.	[25,000]	[25,000]	[16,000]	[16,000]		
• Developer's Fee to NMH (Funding from the CRA LOC)	[1,880,000]	[2,000,000]	[179,252]	[179,252]	[250,000]	
• Special Audit (Inspector General)	[25,000]	[25,000]	-0-	-0-		
• Construction Mgt. Services	[75,000]					
• Site/Environmental Conditions	[462,247]	[1,000,000]	[1,199,130]	[462,247]	[986,883]	Carryover =736,883
• Misc. Expenses				[1,000]		
(D) Residential Rehabilitation Program for homeowners	217,383	275,000	110,000	65,000	60,000	Carryover Funds
(E) Homebuyer Subsidies for purchase of homes (excluding Pioneer Gardens at North Miami)	676,000	400,000	274,846	120,000	110,000	Carryover Funds
(E1) Home Mortgage Foreclosure Prevention		200,000	50,000	50,000		
(F) Developer/Owner Incentive funding for affordable housing units (excluding Pioneer Gardens at North Miami)	52,500					
(G) Downtown Development Master Plan, including NW 7 th Avenue and including exploration of a WIFI access system as a downtown/citywide enhancement	50,000	100,000	100,000	-0-	100,000	Carryover Funds
(H) Repayment of CRA creation expenses (est. at \$783K) to the City	333,000					
(I) Strategic Land/Property Acquisitions	629,000		20,000	20,000	-0-	
(J) Neighborhood Beautification	650,000	650,000	650,000	650,000	677,816	2 phases of Swale Improvements completed, est. cost to complete is 2.750M + contingency
(K) Lease/Purchase of the Bel House Apartments	650,000	660,000	545,000	545,000	780,000	
(L) Rehab of Bel House Apts	977,500	1,100,000	1,100,000	250,000	850,000	Includes \$600K for lease payments with debt service + \$180K for mgt. & operations
(M) Underground Placement of FPL lines on NE 8 th Avenue from approx. NE 131 – 135 Street	400,000					
(N) Repayment of Ruck's Park I project costs to the City	316,825					
(O) Academic/Internship Program - \$62,500 request	51,250	100,000	100,000	80,000	-0-	100K request
(P) IT – Citywide WiFi Access Pts. - \$60K request	30,000					
(Q) P&R - North Miami Stadium Field Re-Surfacing - \$600K request	500,000					
(R) MOCA Expansion A&E services and development support	500,000	1,300,000	1,300,000	1,300,000	-0-	1,800,000 [1.750M + 60K]
(S) Police Athletic League of North Miami		50,000	50,000	50,000	-0-	65K Request received 8/8/09
(T) North Miami Community ID Retail Study		70,000	70,000	70,000		
(U) Security Enhancement at City Park		50,000	50,000	50,000	60,000	Placement of security cameras at Pepper Park and other parks to be identified in consultation with the Police Department

②

ATTACHMENT A NMCRA FY 2009-10 PROPOSED FINAL BUDGET – 9/22/09

(V) Funding for Socio-Economic & Business Development Programs and Services that are consistent with the CRA Redevelopment Plan					260,000	RFP process to be used to recommend funding allocations for the CRA Board's consideration
(W) Downtown Farmers Market						Possible location at Griffing Park at est. cost of 8-10K
(X) Interlocal Agreement with Miami-Dade County to operate Arch Creek Park						Note: This park is presently located outside of the CRA district Estimated cost is \$100K
(Y) 2010 U.S. Census Complete Count Outreach Support						Estimated cost is \$30K
(Z) Principal Honor Roll Program at approximately 13 Schools						
<u>City Dept. 08-09 Supplementals</u>						
(1) CMO –Redev. Project Support (Deputy City Manager)	84,026		-0-			
(2) IT – Web/PTV Station Manager for Channel 77	17,101		17,101	17,101		
(3) Purchasing – Buyer Position	23,113		23,113	23,113		
(4) Police – Holiday Enforcement Action Team	39,360		39,360	39,360		
(5) Water & Sewer – Conservation Program	12,500		12,500	12,500		
(6) MOCA – Jazz Music Monthly Concert Series	65,925		65,925	65,925	65,925	Possible doubling of funding to allow for 2 concerts per month to add a Latin/Caribbean Jazz or Caribbean Festival
TOTAL	\$10,165,262	\$10,253,945	\$7,728,947	\$4,966,278	\$3,828,609	
SURPLUS/(SHORTFALL)	\$-0-	\$-0-	\$-0-	\$3,469,169	\$-0-	

ATTACHMENT B

North Miami CRA Tax Increment Financing (TIF) Revenue Projection for the FY 2009-10 Budget

(A)	(B)	(C)	(E)	(F)	(G)	(H)
Base Taxable Property Value (TV) (2006)	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10 Revised Projection as of 08/01/09	FY 2009-10 Revised Estimates as of 09/08/09
(1) City of North Miami (CNA0)	2,282,812,349 +19%	2,789,812,593 +22%	3,233,295,527 +16%	3,257,864,149 +0.7%	2,823,674,799	2,823,674,799
(2) CNM CRA Area TV	1,050,153,621 (+21%)	1,375,439,542 (+31%)	1,602,661,496 (+17%)	1,602,825,105 (+3.8%)	1,498,624,201 (10.6%)	1,486,624,201
(2a) CNM CRA Area - Westside TV					1,274,380,669	1,274,380,669
(2b) CNM CRA Area - Eastside TV					212,243,532	212,243,532
(3) CNM CRA Area TV Increment	181,030,988	506,316,909	723,261,646 (per City)	735,425,255 (per City prelim. Est. as of 7/24/08)	607,224,351 W=408,736,271 E=198,488,080	607,224,351 W=408,736,271 E=198,488,080
(4) CNM Property Tax Millage Rate	8.900	8.300	6.7943	6.9195 (per City Budget Hearing on 9/8/08)	7.7118 (per City on 7/14/09)	7.3390 (per City 1 st Budget Hearing)
(5) CNM TIF Revenue Payment @95%	\$1,461,825	\$3,992,309	4,668,354	5,149,865	4,443,653 W=2,994,488 E=1,454,165	4,233,599 W=2,849,730 E=1,383,869
(6) Property Taxes paid to CNM by BL @ 95%	\$296,266	\$306,130	\$298,886			
(7) Miami-Dade County (MDC) CRA Area TV	1,050,153,621 (+21%)	1,366,163,674 (+30%)	1,586,871,505 (+6%)	1,649,963,952 (per County) (+4.0%)	1,473,859,324	1,473,859,324
(8) MDC CRA Area TV Increment	181,030,988	497,041,041	716,437,211 (per County)	779,529,658 (per County) (+8.8%)	603,425,030	603,425,030
(9) MDC Property Tax Millage Rate	5.835	5.615	4.5796	4.8379 (per BCC final hearing on 9/18/08)	5.4524 (TRIM Notice for 1 st Budget Hearing)	4.8379 (final per County 2nd Budget Hearing on 9/17/09)
(10) MDC Gross TIF Revenue Payment w/o Refund @95%	1,003,500	2,651,341	3,142,882 (per County) (3,116,946 + 25,936)	3,420,768 (Budget Projection was \$3,204)	2,565,576 - Estimate (Assumes a 25% reduction in the County TIF Revenue Payment)	2,529,231 (Note: \$244,113 is a reduction for the 2007 adjusted taxable value)
(11) Total City and MDC Gross TIF Payments @95% (5+10)	\$2,465,325	\$6,643,650	\$7,811,236	8,570,633	7,014,229 - Estimate (Gross City and County Payments)	6,762,830
(12) 20% Administrative Exp. Cap	491,065	1,328,730	1,562,247			
(13) MDC Excluded TV for Refund (Westside TV)	854,708,441 855,698,241 (0) - per County	1,311,694,942 [Final= 1,252,903,298]	1,489,539,138 (per County) (+13.6%)	1,421,614,824 (+4.6%)	1,261,715,292	1,261,715,292
(14) MDC Incremental Excluded TV for Refund	14,414,192	456,986,501 (92%)	633,840,897	565,916,583	406,017,051	406,017,051
(15) MDC Adjusted Net TV (7+13) (Eastside TV)	54,468,732	54,468,732	97,332,367	228,349,128	212,144,032	212,144,032
(16) MDC Incremental Adjusted Net TV (15-14a)	40,054,540	40,054,540	82,918,175	213,934,936	197,729,840	197,729,840
(17) Total TV of Biscayne Landing Site (Pole # 06-2221-054-0010)	36,689,336	36,324,414	43,990,843			
(18) TIF Revenue Refunded to MDC	\$781,468	\$2,437,680	2,783,266 (per County) (2,757,601 + 25,665)	2,382,066 (est. per final County millage) (2,600,955 - 318,889)	1,711,547 - Estimate (Assumes a refund amount computed at 66.712% of the Gross TIF payment from the County)	1,642,155 (1,866,056 - 223,901) (Note: \$223,901 is a reduction for the 2007 refund overpayment) This refund amount is 64.93% of the Gross TIF payment from the County.
(19) MDC Net TIF Revenue Payment after Refund (10-18)	\$222,032	\$213,661	\$359,616	\$1,138,702	\$54,029 - Estimate	\$87,076
(20) Property Taxes paid to MDC by BL @ 95%	\$203,378	\$207,099	\$201,460			
(21) Total City and Net MDC TIF Revenue Payments (11-18) or (5+19)	\$1,683,857	\$4,205,970	\$5,071,970	\$6,288,567	\$2,308,194 - \$5,302,632 (Net City and County Payments)	2,270,945
(22) Total Budgeted Operating Expenses (excluding Debt Service, County Admin. Fee, County TIF Refund, and City Advance Payment)	1,166,805	1,220,919	1,355,000	1,401,000	901,500	901,500
(23) Balance of TIF Revenue available for Projects, Programs and Long-term Debt Service	\$517,032	\$2,985,051	\$3,672,970	\$4,887,567	\$1,406,694 - \$4,401,132	\$1,369,445

NMCRRA TIF Revenue Projection for FY2009/10 Budget 092109 tccs

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**NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY
FY 2009-10 PROPOSED PERSONNEL SERVICES EXPENSES
AND COST ALLOCATION**

	<u>FY 2009/10</u>	<u>Staff Allocation Plan</u>		
	<u>Personnel</u>	<u>Admin.</u>	<u>Project</u>	<u>%</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Rate (1)</u>
Personnel Services				
Regular Salaries				
Executive Director	202,550	101,275	101,275	50%
Redevelopment Program Manager	-0-	-	-	75%
Finance Manager	77,250	38,625	38,625	50%
Urban Redevelopment Planner	-0-	-	-	100%
Special Projects Manager	56,650	28,325	28,325	50%
Executive Secretary	40,000	40,000	-	0%
Subtotal – Salaries (2)	<u>376,450</u>	<u>208,225</u>	<u>168,225</u>	
Expense Allowance – Exec. Dir.	6,000	3,000	3,000	
Total Taxable Earnings	<u>\$382,450</u>	<u>211,225</u>	<u>171,225</u>	
Fringe Benefits				
FICA/Medicare – Employer (5)	28,800			
Health/Dental Insurance (3)	70,000			
Life/Disability Insurance (4)	5,000			
Worker’s Compensation Insurance (5)	1,885			
Pension – Employer Contribution (6)	<u>37,645</u>			
Subtotal – Benefits	\$143,330			
Contingency	4,220			
Total Personnel Services	\$530,000			

NOTES:

- (1) 2009/10 Staff Rate Allocated to Project Operating Expenses.
- (2) Budgeted Regular Salary projections for staff positions filled as of 9/30/09 with no provision for COLA adjustments.
- (3) CRA will pay 100% of the annual cost for Health and Dental insurance coverage through the City of North Miami for each eligible full-time employee. Note that the cost for the Executive Director being paid 100% by the CRA as per contract. (e.g. 3 employees x \$15K = \$45K; and 1 employee x \$25K = \$25K for most expensive City coverage option for budgeting purposes).
- (4) CRA will pay 100% benefit for the Executive Director as per contract, and will pay 100% of the cost for life insurance coverage in the amount of 1 times the employee’s gross annual salary for all other full-time employees.
- (5) CRA cost of required employer contributions and insurance coverage. As a percentage of the salary appropriation the employer’s FICA contribution is estimated at 6.2%, the Medicare contribution is 1.45%, and the Worker’s Compensation contribution is estimated at .5%
- (6) CRA will pay 100% of the cost based on a contribution of 10% of the gross salary for each employee

ATTACHMENT D-1

**NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY
FY 2009-10 PROPOSED SCHEDULE OF OPERATING EXPENSES AND
CAPITAL OUTLAY**

<u>Operating Expenses</u>	<u>Adopted FY 2008-09</u>	<u>Proposed FY 2009-10</u>	<u>FY 2009-10</u>	
			<u>Admin.</u>	<u>Project</u>
Prof. Services (see Attachment D-2)	390,000	215,000	110,000	105,000
Other Services:				
Finance & Bank Charges	750	750	750	
Licenses & Permit Fees	<u>250</u>	<u>250</u>	<u>250</u>	
Subtotal – Other Svcs.	1,000	1,000	1,000	
Insurance	15,000	15,000	15,000	
Marketing & Promotion:				
Marketing	35,000	35,000	25,000	10,000
Sponsorships & Contrib.	<u>25,000</u>	<u>15,000</u>	<u>15,000</u>	_____
Subtotal – Marketing & Promotion	60,000	50,000	40,000	10,000
Printing & Reproduction	13,000	10,000	5,000	
Communications:				
Advertising & Notices	5,000	3,500	3,500	
Postage & Delivery	1,500	1,000	1,000	
Telephone/DSL/Cable TV	6,500	4,500	4,500	
Internet/Web Services	<u>2,000</u>	<u>1,000</u>	<u>1,000</u>	_____
Subtotal – Communications	15,000	10,000	10,000	
Leases & Rentals:				
Office Rental	50,000	30,000	30,000	
Equipment Rental	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	
Subtotal – Leases & Rentals	55,000	35,000	35,000	
Repair & Maintenance:				
Computer Maintenance	2,000	1,000	1,000	
Supplies:				
Office Supplies	6,000	3,000	3,000	
Operating Supplies	3,500	2,000	2,000	
Data Processing				
Supplies/Software	1,500	1,000	1,000	
Books & Subscriptions	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	
Subtotal – Supplies	12,000	7,000	7,000	

ATTACHMENT D-1

	<u>Adopted</u> <u>FY 2008-09</u>	<u>Proposed</u> <u>FY 2009-10</u>	<u>FY 2009-10</u> <u>Admin.</u>	<u>Project</u>
Other Oper. Expenses:				
Travel				
Conferences	30,000	20,000	20,000	
Meetings	<u>20,000</u>	<u>1,500</u>	<u>1,500</u>	
	50,000	21,500	21,500	
Local Meetings & Schools	2,000	400	400	
Mileage, Tolls & Parking Fees	1,000	100	100	
Dues & Memberships	<u>5,000</u>	<u>3,000</u>	<u>3,000</u>	
Subtotal – Other Oper. Exp.	58,000	25,000	25,000	
Total Operating Expenses	\$621,000	\$369,000		
<u>Capital Outlay</u>				
Office Furniture	15,000	1,000	1,000	
Computer Equipment	10,000	1,500	1,500	
Other Office Equipment	<u>5,000</u>	<u>-0-</u>	<u> </u>	
Total Capital Outlay	\$ 30,000	\$ 2,500	2,500	
TOTAL OPER. EXP.				
& CAPITAL OUTLAY	\$651,000	\$371,500		

ATTACHMENT D-2

**NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY
FY 2009-10 PROPOSED SCHEDULE OF LEGAL AND PROFESSIONAL SERVICES**

	<u>FY 2009/10</u>	<u>FY 2009/10</u>	
	<u>Contractual</u> <u>Budget</u>	<u>Admin.</u> <u>Budget</u>	<u>Project</u> <u>Budget</u>
<u>Legal and Professional Services</u>			
Accounting & Auditing (1)	10,000	10,000	-
Legal Services (2)	100,000	65,000	35,000
Financial Advisory Services (3)	10,000	3,000	
Bond Counsel Services (4)	5,000	2,000	
Community Outreach Services (5)	40,000	20,000	20,000
Other Professional Services (6)	50,000		50,000
 Total – Professional Services	<hr/> 215,000	<hr/> 110,000	<hr/> 105,000

NOTES:

- (1) Services to be provided by Harvey Covington & Thomas as per contract for year number one to conduct the FY 2008-09 independent audit.
- (2) Services to be provided by Gray Robinson, PA per contractual agreement.
- (3) Services to be provided by First Southwest per contractual agreement.
- (4) Services to be provided by Squire Sanders per contractual agreement.
- (5) Services to be provided by Guylene Berry per contractual agreement.
- (6) Services to be provided by a variety of professional consultants to be selected as needed to address the following anticipated needs for professional services.

<u>Professional Service</u>	<u>Est. Total</u>	<u>Admin.</u>	<u>Project</u>
Affordable Housing Dev.	-0-		
Property Appraisals	-0-		
Real Estate Advisory	-0-		
Redevelopment Planning	-0-		
Architectural/Engineering	-0-		
Misc./Other	50,000		
 Total	 50,000		

ATTACHMENT E

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY FY 2009-10 PROPOSED DEBT SERVICE EXPENSES

Debt Service Expense – Region’s Bank Line of Credit (LOC)

NOTE: The terms of the LOC are being re-negotiated based on the CRA’s interest in obtaining a one-year extension of the LOC facility through 9/30/10 therefore the debt service cost estimate is subject to changes in the interest rate and availability fee

- (1) Interest payments on the LOC are due on 4/1 and 10/1 of each year at 5.79% per annum on the amount of the LOC that has been drawn down as of each date. During FY 2009-10 it is assumed that of the expected draw down of \$350,000 (e.g. \$250,000 for developer fees and \$100,000 for the marketing, homebuyer training and purchase assistance services related to the Pioneer Gardens housing development project) no funds will have been drawn down as of 10/1/09 and that some \$100,000 for developer fees and \$50,000 for marketing and homebuyer services will be drawn down as of 4/1/10.

<u>Date</u>	<u>Est. Amount Drawn Down</u>	<u>Debt Service Payment Due</u>
10/1/09	-0-	\$ -0-
04/1/10	150,000	\$ 4,343
		150K x 5.79% per annum = 8,685 for 12 months x .5 for 6 months = 4,343

- (2) The LOC also has an **Availability Fee charge of 0.15%** (15 basis points) per annum on the portion of the principal amount of the Note that has not been drawn down as of each such date. The fee is due on each Interest Payment Date (e.g. on 4/1 and 10/1 of each year).

<u>Date</u>	<u>Est. Amount Not Drawn</u>	<u>Debt Service Payment Due</u>
10/1/09	10,758,300	\$ 8,069
		10,758,300 x .15% per annum = 16,137 for 12 months x .5 for 6 months = 8,069
04/1/10	10,608,300	\$ 7,956
		10,608,300 x .15% per annum = 15,912 for 12 months x .5 for 6 months = 7,956

- (3) Total 1 + 2 above = 4,343+ (8,069 + 7,956) = **\$20,368** = Round up to \$50,000 for budget purposes to include contingency for additional drawdown of funds

RESOLUTION NO. _____

A RESOLUTION OF THE CHAIRMAN AND BOARD MEMBERS OF THE NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY, APPROVING THE FISCAL YEAR 2009-2010 BUDGET; AUTHORIZING THE CRA EXECUTIVE DIRECTOR TO TRANSMIT THE FISCAL YEAR 2009-2010 BUDGET TO THE CITY OF NORTH MIAMI AND MIAMI-DADE COUNTY; AUTHORIZING THE CRA EXECUTIVE DIRECTOR TO TAKE ALL ACTION NECESSARY TO COMPLETE THE APPROVAL PROCESS FOR THE FISCAL YEAR 2009-2010 BUDGET WITH THE CITY OF NORTH MIAMI AND MIAMI-DADE COUNTY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Interlocal Cooperation Agreement between the North Miami Community Redevelopment Agency (the "CRA"), the City of North Miami (the "City") and Miami-Dade County (the "County") requires, among other things, the CRA to annually adopt and transmit a budget and annual report to the County for review and approval by the Board of County Commissioners (the "Board"); and

WHEREAS, the Interlocal Cooperation Agreement also requires that the annual budget for the CRA be adopted by the CRA and the City prior to review and approval by the Board; and

WHEREAS, the proposed Fiscal Year 2009-2010 Budget for the CRA is attached hereto as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARDMEMBERS OF THE NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY:

Section 1. The recitals in the whereas clauses are true and correct, and incorporated into this Resolution.

Section 2. The Fiscal Year 2009-2010 Budget for the CRA attached hereto as Exhibit "A" is hereby approved and adopted.

Section 3. The CRA Executive Director is hereby authorized to transmit the Fiscal Year 2009-2010 Budget to the City and the County for review and approval thereby.

Section 4. The CRA Executive Director is hereby authorized to take all action necessary to complete the approval process for the Fiscal Year 2009-2010 Budget with the City and the County including the preparation and submittal of the annual report and independent audit as required by the 2005 Interlocal Cooperation Agreement.

Section 5. This resolution shall take effect immediately upon approval.

PASSED AND ADOPTED by a _____ vote of the Board of the North Miami Community Redevelopment Agency, this ____ day September, 2009.

ATTEST:

NORTH MIAMI COMMUNITY
REDEVELOPMENT AGENCY

ALIX DESULME, CITY CLERK

ANDRE D. PIERRE, CHAIR

APPROVED AS TO FORM:

GRAY ROBINSON, P.A.
CRA ATTORNEY

SPONSORED BY: ADMINISTRATION

Moved by: _____

Seconded by: _____

Vote:

Chair Andre D. Pierre
Boardmember Michael R. Blynn
Boardmember Scott Galvin
Boardmember Jean R. Marcellus
Boardmember Marie Erlande Steril

_____ (Yes) _____ (No)
_____ (Yes) _____ (No)
_____ (Yes) _____ (No)
_____ (Yes) _____ (No)
_____ (Yes) _____ (No)

RESOLUTION NO. _____

A RESOLUTION OF THE CHAIRMAN AND BOARD MEMBERS OF THE NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY, APPROVING THE FISCAL YEAR 2008-2009 AMENDED BUDGET; AUTHORIZING THE CRA EXECUTIVE DIRECTOR TO TRANSMIT THE FISCAL YEAR 2008-2009 AMENDED BUDGET TO THE CITY OF NORTH MIAMI AND MIAMI-DADE COUNTY; AUTHORIZING THE CRA EXECUTIVE DIRECTOR TO TAKE ALL ACTION NECESSARY TO COMPLETE THE APPROVAL PROCESS FOR THE FISCAL YEAR 2008-2009 AMENDED BUDGET WITH THE CITY OF NORTH MIAMI AND MIAMI-DADE COUNTY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Interlocal Cooperation Agreement between the North Miami Community Redevelopment Agency (the "CRA"), the City of North Miami (the "City") and Miami-Dade County (the "County") requires, among other things, the CRA to annually adopt and transmit a budget and annual report to the County for review and approval by the Board of County Commissioners (the "BCC"); and

WHEREAS, the Fiscal Year 2008-2009 Budget was previously approved by the CRA, the City and the BCC; and

WHEREAS, the CRA desires to amend the Fiscal Year 2008-2009 Budget in certain respects; and

WHEREAS, the amended Fiscal Year 2008-2009 Budget for the CRA is attached hereto as Exhibit "A" (the "Fiscal Year 2008-2009 Amended Budget").

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD MEMBERS OF THE NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY:

Section 1. The recitals in the whereas clauses are true and correct, and incorporated into this Resolution.

Section 2. The Fiscal Year 2008-2009 Amended Budget for the CRA attached hereto as Exhibit "A" is hereby approved and adopted.

Section 3. The CRA Executive Director is hereby authorized to transmit the Fiscal Year 2007-2008 Amended Budget to the City and the County for review and approval.

Section 4. The CRA Executive Director is hereby authorized to take all action necessary to complete the approval process for the Fiscal Year 2008-2009 Amended Budget with the City and the County.

Section 5. This resolution shall take effect immediately upon approval.

PASSED AND ADOPTED by a _____ vote of the Board of the North Miami Community Redevelopment Agency, this ____ day September, 2009.

ATTEST:

NORTH MIAMI COMMUNITY
REDEVELOPMENT AGENCY

ALIX DESULME, CITY CLERK

ANDRE D. PIERRE, CHAIR

APPROVED AS TO FORM:

GRAY ROBINSON, P.A.
CRA ATTORNEY

SPONSORED BY: ADMINISTRATION

Moved by: _____

Seconded by: _____

Vote:

Chair Andre D. Pierre
Boardmember Michael R. Blynn
Boardmember Scott Galvin
Boardmember Jean R. Marcellus
Boardmember Marie Erlande Steril

_____ (Yes) _____ (No)
_____ (Yes) _____ (No)
_____ (Yes) _____ (No)
_____ (Yes) _____ (No)
_____ (Yes) _____ (No)

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