



AGENDA

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY REGULAR BOARD MEETING

Tuesday, October 28, 2008
5:30 P.M.

**NORTH MIAMI CITY HALL – COUNCIL CHAMBERS
776 N.E. 125TH STREET, SECOND FLOOR**

- I. CALL TO ORDER – Pledge of Allegiance; Roll Call**
- II. APPROVAL OF MINUTES – October 14, 2008**
- III. ITEMS FOR REVIEW AND/OR ACTION**



AFFORDABLE HOUSING EFFORTS

- NEW HOUSING CONSTRUCTION**
- HOMEBUYER PURCHASE ASSISTANCE**
- SINGLE FAMILY HOME REHABILITATION**
- AFFORDABLE RENTAL HOUSING**
- OTHER**



COMMERCIAL & ECONOMIC DEVELOPMENT PROGRAMS

- **COMMERCIAL GRANTS**
- **OTHER**



CAPITAL IMPROVEMENTS & INFRASTRUCTURE



ADMINISTRATIVE & OTHER

TAB 1

Status update regarding the Board of County Commissioners consideration of the Proposed Amendments to the NMCRA Redevelopment Plan (No Attachment)

TAB 2

Discussion regarding (a) appointments for two (2) vacancies on the CRA Advisory Committee (CRAAC) – one vacancy in the business category for appointment by CRA Commission Chairman Burns for a term that will end on 9/11/2010 and one vacancy in the business category for appointment by CRA Commissioner Steril for a term that will end on 9/11/2010; and (b) the appointment or re-appointment of four (4) existing members of the CRAAC whose terms have expired as of 9/11/2008 to terms that will end on 9/11/2010 (Attachment)

COMMUNITY OUTREACH

IV. REPORTS

- A. Board Member Reports
 - Chair Kevin A. Burns
 - Member Michael R. Blynn
 - Member Jacques Despinosse
 - Member Scott Galvin
 - Member Marie Erlande Steril
- B. CRA Attorney
- C. Executive Director
- D. Next Regular Board Meeting – Tuesday, November 6, 2008 at 5:30 p.m. at City Council Chambers [Note that this is a change from the originally advertised date of November 11, 2008]

Next Advisory Committee Meeting – Monday, November 3, 2008 at 6:00 p.m. at City Council Chambers

V. ADJOURNMENT

Note: Two or more members of the City Council/CRA Board of Commissioners and/or other elected or appointed public officials may be present at this meeting. If any person decides to appeal any decision made with respect to any matter considered at this public meeting or hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. If you desire auxiliary services to assist in viewing or hearing the meetings, or reading meeting agendas and minutes, please contact the Office of the CRA Secretary at (305) 895-9817.

NMCRA board agenda for 102808 tecsr 101608

SUMMARY MINUTES

REGULAR COMMUNITY REDEVELOPMENT AGENCY MEETING

October 14, 2008

A regular meeting of the Chairman and Members of the Community Redevelopment Agency (CRA) Board was held in the North Miami Council Chambers of City Hall on Tuesday, October 14, 2008, beginning at 5:32 p.m.

(Phonetic spelling of each speaker's name may be used throughout the minutes unless correct spelling is known.)

Note: The actual agenda and all backup materials for each CRA Board meeting and CRA Advisory Committee meeting can be found at: www.NorthMiamiCRA.org

Flag salute led by Board Member Blynn

ROLL CALL

Board Member Marie Erlande Steril	Here
Board Member Scott Galvin	Here
Chairman Kevin A. Burns	Here
Board Member Jacques Despinosse	Absent
Board Member Michael R. Blynn	Here

Additions, Deletions or Withdrawals

The CRA Executive Director provided additional handouts for Tab 1 and Tab 2, to Board Members.

APPROVAL OF MINUTES:

Special Meeting – Tuesday, September 24, 2008, approved by Board

ITEMS FOR REVIEW AND/OR ACTION

- I. **TAB 1 –STATUS UPDATE REGARDING SITE/ENVIRONMENTAL REMEDIATION FOR THE PIONEER GARDENS AFFORDABLE HOUSING DEVELOPMENT**

The CRA Executive Director provided a summary of Pioneer Gardens Environmental work. The CRA Executive Director reviewed each of the tasks on the work order and advised that Task 1, Asbestos RAP Phase I Oversight and Task 2, Asbestos RAP Review, DERM Meeting and Site Walk are complete. Task 3, Asbestos RAP Phase II Oversight is ongoing; field work and analysis are complete for Task 4, Site Assessment of UST Area and Task 5, Site Assessment of Due Diligence Areas. The CRA Executive Director further advised comments from DERM are expected prior to moving into the Remedial Action phase. Daryl Lee gave a brief report to the Board. Board discussion.

II. TAB II – STATUS UPDATE REGARDING THE PROPOSED SCOPE OF REHABILITATION FOR THE BEL HOUSE APARTMENTS EAST BUILDING

The CRA Executive Director provided a report for the proposed scope of work for the 45-Unit rehabilitation project. The CRA Executive Director advised specs are complete for roof repair and the work is expected to commence within the next two weeks. The CRA Executive Director further advised he has been working closely with the City's Building Official and is moving forward on the balance of the work, expected to commence in December.

III. TAB 3 – PROPOSED CITY GUIDELINES FOR A HOME MORTGAGE FORECLOSURE PREVENTION PROGRAM TO BE FUNDED BY THE CRA IN FY 2008-09

The CRA Executive Director reviewed the proposed guidelines from the City for a home mortgage foreclosure prevention program. The CRA Executive Director advised the program targets those that have missed mortgage payments but are not in active foreclosure with a maximum one-time only grant of \$5,000, per household for single family residents within the CRA boundaries. Board discussion.

The CRA Executive Director advised Miami-Dade County Board of Commissioners would consider plan amendments at a public hearing on October 22nd, 2008 and it is expected the CRA budget would be approved by the end of November.

Chairman Burns suggested requiring that the 5-year deferred payment loan be repaid in 36-months.

Ms. Florice Roberts, Housing Compliance Officer, gave a brief report to the Board. Board discussion. Board Member Blynn moved to approve the guidelines to fund the program, as amended by Chairman Burns recommendation for guidelines of repayment, seconded by Board Member Galvin; passed by a 4-0 vote. Board Member Despinosse absent.

IV. TAB 4 – STATUS UPDATE REGARDING THE CRA ADVISORY COMMITTEE DISCUSSION REGARDING ABSENCES BY CRAAC MEMBERS DURING FY 2007-08

No action taken.

V. REPORTS

A. Board Members

(NONE)

B. CRA Attorney

Mr. Zelkowitz gave a brief report to the Board regarding the Strand case.

C. Executive Director

(NONE)

D. Next Regular Board Meeting: Tuesday, October 28, 2008, at 5:30 p.m. at North Miami City Council Chambers

Next Advisory Committee Meeting – Monday, November 3, 2008 at 6:00 p.m. at North Miami City Council Chambers

ADJOURNMENT

Meeting adjourned at 6:33 p.m.



AGENDA ITEM II

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY

CRA Board
Kevin A. Burns, Chair
Michael R. Blynn
Jacques Despinosse
Scott Galvin
Marie Erlande Steril

Executive Director
Tony E. Crapp, Sr.

CRA Attorney
Steven W. Zelkowitz

Date: October 23, 2008
To: Honorable Chairman and Members
CRA Board of Commissioners
From: Tony E. Crapp, Sr.
Executive Director
Subject: Appointment/Re-Appointment of CRA Advisory
Committee Members

It is recommended that the CRA Board consider (a) appointments for two (2) vacancies on the CRAAC for terms that will expire on 9/11/2010; and (b) the appointment or re-appointment of members to fill the expired terms on the CRAAC as of September 11, 2008. The table below presents the current members and terms of appointment to the CRAAC.

Table with 3 columns: Appointed by and Name of Appointees, Membership Category, Date Term Expires. Rows include Kevin Burns, Inez Couch, VACANT, Michael Blynn, Michael McDearmaid, Mark Wolin, Jacques Despinosse, Roseline Philippe, and David Rosemond.

Helping Build North Miami's Tomorrow!

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AGENDA ITEM II

NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY

CRA Board
Kevin A. Burns, Chair
Michael R. Blynn
Jacques Despinosse
Scott Galvin
Marie Erlande Steril

Executive Director
Tony E. Crapp, Sr.

CRA Attorney
Steven W. Zelkowitz

Table with 3 columns: Name, Status, and Date. Rows include Honorable Commissioner Scott Galvin, Clark Reynolds, Armando Vidal, Honorable Commissioner Marie Erlande Steril, Duke Sorey, VACANT, At-Large: Blanca Cobo, and Judy Feldman.

NMCRA board memo for 102808 re CRAAC term expirations tecsr 101608

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